




MACKENZIE COUNTY

REGULAR COUNCIL MEETING

MAY 31, 2023
10:00 AM

FORT VERMILION
COUNCIL CHAMBERS

 780.927.3718

 www.mackenziecounty.com

 4511-46 Avenue, Fort Vermilion

 office@mackenziecounty.com



Mackenzie County

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, May 31, 2023
10:00 a.m.**

Fort Vermilion Council Chambers

Fort Vermilion, Alberta

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the May 9, 2023 Regular Council Meeting	7
		b) Business Arising out of the Minutes	
		c)	
CLOSED MEETING:		<i>Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure</i>	
	4.	a) 100 A Street Update (<i>FOIP Sections 23, 24, 25 and 27</i>)	
		b) Vacant Lot Purchase 10105-100 Ave – Budget Amendment (<i>FOIP Sections 23, 24, 25 and 27</i>)	
		c) PLS 140031 – South of High Level Lands – Public Land Sale (<i>FOIP Sections 23, 24, 25 and 27</i>)	
		d) 2023 Bursary Applications (<i>FOIP Section 17</i>)	
		e) Out of Scope Staff Overtime Compensation – Gull Lake Fire (HWF 042) (<i>FOIP Sections 23, 24 and 27</i>)	
TENDERS:	5.	a) None	
PUBLIC HEARINGS:	6.	a) None	
DELEGATIONS	7.	a) None	

GENERAL REPORTS:	8.	a)	None	
		b)		
AGRICULTURE SERVICES:	9.	a)	Agricultural Service Board 2020-2024 Grant Increase	29
		b)	Roadside Spraying Contract – Increase Request	33
		c)		
		d)		
COMMUNITY SERVICES:	10.	a)	None	
		b)		
FINANCE:	11.	a)	Financial Reports – January 1 – April 30, 2023	35
		b)	Appointment of Auditors	59
		c)	Council Expense Claims	63
		d)	Member at Large Expense Claims	65
		e)		
		f)		
PROJECTS & INFRASTRUCTURE:	12.	a)	Budget Amendment – Asphalt Paving 105 Avenue	67
		b)		
		c)		
OPERATIONS:	13.	a)	Capital Project – AWD 160 M Graders x3 (2021) Auction	75
		b)		
UTILITIES:	14.	a)	None	
		b)		
PLANNING & DEVELOPMENT:	15.	a)	Repeal Bylaw 1280-23 LUB Amendment to Rezone from Agricultural “A” to Rural Industrial General “RIG” (HANDOUT)	

- b)
- ADMINISTRATION** 16. a) None
- b)
- COMMITTEE OF THE WHOLE ITEMS:** 17. a) Business Arising out of Committee of the Whole
- b)
- COUNCIL COMMITTEE REPORTS:** 18. a) Council Committee Reports (verbal)
- b) Municipal Planning Commission Meeting Minutes 85
- c)
- d)
- INFORMATION / CORRESPONDENCE:** 19. a) Information/Correspondence 127
- NOTICE OF MOTION:** 20. a)
- NEXT MEETING DATES:** 21. a) Regular Council Meeting
June 6, 2023
10:00 a.m.
Fort Vermilion Council Chambers
- b) Committee of the Whole Meeting
June 27, 2023
10:00 a.m.
Fort Vermilion Council Chambers
- ADJOURNMENT:** 22. a) Adjournment



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2023
Presented By:	Louise Flooren, Manager of Legislative & Support Services
Title:	Minutes of the May 9, 2023 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the May 9, 2023 Regular Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Approved Council Meeting minutes are posted on the County website.

POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the May 9, 2023 Regular Council Meeting be adopted as presented.

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, May 9, 2023
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT: Josh Knelsen Reeve
Jacquie Bateman Councillor (virtual, left the meeting at 2:56
p.m.)
Peter F. Braun Councillor
Cameron Cardinal Councillor
Darrell Derksen Councillor
David Driedger Councillor
Garrell Smith Councillor
Lisa Wardley Councillor (virtual)

REGRETS: Walter Sarapuk Deputy Reeve
Ernest Peters Councillor

ADMINISTRATION: Byron Peters Interim Chief Administrative Officer/ Director
of Projects and Infrastructure
Don Roberts Director of Community Services
Jennifer Batt Director of Finance
Caitlin Smith Director of Planning and Agriculture
Andy Banman Manager of Operations
Louise Flooren Manager of Legislative & Support Services/
Recording Secretary

ALSO PRESENT: Member of the Public

Minutes of the Regular Council Meeting for Mackenzie County held on May 9, 2023 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 23-05-420 MOVED by Councillor Cardinal

That the agenda be adopted with the following additions:

- 4.e) Mitigation (*FOIP Sections 23, 24, 25 and 27*)
- 8.b) State of Local Emergency
- 13.a) Pot Hole Patching

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the April 26, 2023 Regular Council Meeting

MOTION 23-05-421

MOVED by Councillor Braun

That the minutes of the April 26, 2023 Regular Council Meeting be adopted as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. b) Business Arising out of the Minutes

None.

CLOSED MEETING:

4. Closed Meeting

MOTION 23-05-422

MOVED by Councillor Driedger

That Council move into a closed meeting at 10:04 a.m. to discuss the following:

- 4.a) 100A Street Update (*FOIP Sections 23, 24, 25 and 27*)
- 4.b) Town of High Level annexation application (*FOIP Sections 21 and 23*)
- 4.c) Lot Purchases (*FOIP Sections 23, 24, 25 and 27*)
- 4.d) Out of Scope Contracts (*FOIP Sections 23, 24 and 27*)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors Present excluding Deputy Reeve Sarapuk and Councillor Peters
- Byron Peters, Interim Chief Administrative Officer/Director of Projects and Infrastructure

- Don Roberts, Director of Community Services
- Jennifer Batt, Director of Finance
- Caitlin Smith, Director of Planning and Agriculture
- Andy Banman, Manager of Operations
- Louise Flooren, Manager of Legislative & Support Services/ Recording Secretary

MOTION 23-05-423 **MOVED** by Councillor Derksen

That Council move out of a closed meeting at 10:34 a.m.

CARRIED

CLOSED MEETING: **4. a) 100A Street Update**

MOTION 23-05-424 **MOVED** by Councillor Smith

That administration advertise the following lots for sale at reserve bid for public auction:

- Plan 222 1510, Block 15, Lot 15
- Plan 222 1510, Block 15, Lot 19
- Plan 222 1510, Block 15, Lot 20

CARRIED

CLOSED MEETING: **4. b) Town of High Level Annexation Application**

MOTION 23-05-425 **MOVED** by Councillor Wardley

That all maps and non relevant information be removed from the Annexation Application and be brought back to a future council meeting.

CARRIED

CLOSED MEETING: **4. c) Lot Purchase**

MOTION 23-05-426 **MOVED** by Councillor Driedger

That administration be authorized to negotiate with the lot purchase as discussed.

CARRIED

CLOSED MEETING: 4. d) Out of Scope Contracts

MOTION 23-05-427 MOVED by Councillor Derksen

That the Out of Scope Contracts be TABLED to a future Council meeting.

CARRIED

TENDERS: 5. a) None

DELEGATIONS: 7. a) None

GENERAL REPORTS: 8. a) CAO & Director Reports for January - April 2023

MOTION 23-05-428 MOVED by Councillor Cardinal

That the CAO & Director reports for January – April 2023 be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 10:57 a.m. and reconvened the meeting at 11:13 a.m.

GENERAL REPORTS: 8. b) State of Local Emergency (ADDITION)

MOTION 23-05-429 MOVED by Councillor Cardinal
Requires Unanimous

That the State of Local Emergency discussion be received for information.

CARRIED UNANIMOUSLY

AGRICULTURE SERVICES: 9. a) None

COMMUNITY SERVICES: 10. a) Spring Hamlet Clean-up Campaign

MOTION 23-05-430 MOVED by Councillor Braun

That the County accepts the following submissions for the Spring Hamlet Clean-up Campaign:

Non-Profit Organization	Amount	Area
Zama Fire Department	\$700.00	Zama Hamlet
La Crete Minor Hockey Association	\$4,500.00	La Crete Hamlet
Fort Vermilion Rodeo Committee	\$4,000.00	Fort Vermilion Hamlet

CARRIED

FINANCE:

11. a) Uncollectible Taxes – Grants in Place of Taxes (GIPOT)

MOTION 23-05-431
Requires 2/3

MOVED by Councillor Wardley

That the outstanding levies in the amount of \$80,858.47 for Grants in Place of Taxes identified in Schedule A be written off.

CARRIED

FINANCE:

11. b) 2023 Minimum Tax - Grazing Leases, Farmland Development Leases

MOTION 23-05-432
Requires 2/3

MOVED by Councillor Smith

That Grazing Lease and Farmland Development Leases tax rolls as per "Schedule A" be reduced to a \$100 minimum tax for 2023, and that \$9,300 in taxes be written off.

CARRIED

FINANCE:

11. c) 2023 Mackenzie Agricultural Fair & Tradeshow

MOTION 23-05-433
Requires 2/3

MOVED by Councillor Wardley

That the 2023 One Time project budget be amended by \$29,039 for the 2023 Mackenzie Agricultural Fair & Tradeshow, with funding in the amount of \$10,500 coming from donations, and \$18,539 coming from the General Operating Reserve – (previous years Agricultural Fair surplus).

CARRIED

FINANCE:

11. d) Amend Policy FIN003 Auditors

MOTION 23-05-434

MOVED by Councillor Braun

That Policy FIN003 Auditors be amended as presented.

CARRIED

FINANCE:

11. e) La Crete Recreation Society – Wheel Chair Lift Capital Project – 2023 Budget Amendment

MOTION 23-05-435
Requires 2/3

MOVED by Councillor Braun

That the 2023 Capital budget be amended to include the La Crete Recreation Society's - Wheel Chair Lift project in the amount of \$96,000 with \$62,846 in funding coming from the Enabling Accessibility Fund Grant, \$8,154 in funding coming from the La Crete Recreation Society, and the County's portion of \$25,000 in funding coming from the General Capital Reserve.

CARRIED

**PROJECTS &
INFRASTRUCTURE:**

12. a) 2026 Alberta Games Bid Recommendation

MOTION 23-05-436

MOVED by Councillor Smith

That the Alberta Games bid application be postponed to a future date of 2030 or until the region has acquired the necessary infrastructure and/or facilities to host such an event.

CARRIED

Reeve Knelsen recessed the meeting at 12:03 p.m. and reconvened the meeting at 12:46 p.m.

OPERATIONS:

13. a) Pot Hole Patching (ADDITION)

MOTION 23-05-437
Requires Unanimous

MOVED by Councillor Derksen

That the Pot Hole Patching discussion be received for information.

CARRIED UNANIMOUSLY

PUBLIC HEARINGS:

6. a) Bylaw 1284-23 Land Use Bylaw Amendment to Rezone Plan 952 3371, Block 11, Lot 16 from Hamlet Residential 1A "H-R1A" to Institutional "I".

Reeve Knelsen called the public hearing for Bylaw 1284-23 to order at 1:00 p.m.

Reeve Knelsen asked if the public hearing for Land Use Bylaw Amendment 1284-23 was properly advertised. Caitlin Smith, Director of Planning and Agriculture answered that the Bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Bylaw 1284-23 Land Use Bylaw Amendment to Rezone Plan 952 3371, Block 11, Lot 16 from Hamlet Residential 1A "H-R1A" to Institutional "I".

Caitlin Smith, Director of Planning and Agriculture presented the following:

Administration has received a request to rezone Plan 952 3371, Block 11, Lot 16 from Hamlet Residential 1A "H-R1A" to Institutional "I".

The purpose of the rezoning is to allow for future lot consolidation and expansion of the Heimstaed Lodge.

Currently there is a small shed on the property.

The rezoning application was presented to the Municipal Planning Commission on March 9, 2023.

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment.

There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Land Use Bylaw Amendment

There were no submissions.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Land Use Bylaw Amendment.

There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for the Land Use Bylaw Amendment at 1:02 p.m.

MOTION 23-05-438

MOVED by Councillor Derksen

That second reading be given to Bylaw 1284-23 being a Land Use Bylaw Amendment to rezone Plan 952 3371, Block 11, Lot 16 from Hamlet Residential 1A “H-R1A” to Institutional “I”, to allow for future lot consolidation and expansion of the Heimstaed Lodge.

CARRIED

MOTION 23-05-439

MOVED by Councillor Braun

That third reading be given to Bylaw 1284-23 being a Land Use Bylaw Amendment to rezone Plan 952 3371, Block 11, Lot 16 from Hamlet Residential 1A “H-R1A” to Institutional “I”, to allow for future lot consolidation and expansion of the Heimstaed Lodge.

CARRIED

PUBLIC HEARINGS:

6. b) Bylaw 1285-23 Land Use Bylaw Amendment to Rezone Plan 952 3371, Block 11, Lot 15 from Hamlet Residential 1A “H-R1A” to Institutional “I”

Reeve Knelsen called the public hearing for Bylaw 1285-23 to order at 1:02 p.m.

Reeve Knelsen asked if the public hearing for proposed Land Use Bylaw Amendment was properly advertised. Caitlin Smith, Director of Planning and Agriculture answered that the Bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Bylaw 1285-23 Land Use Bylaw Amendment to Rezone Plan 952 3371, Block 11, Lot 15 from Hamlet Residential 1A “H-R1A” to Institutional “I”.

Caitlin Smith, Director of Planning & Agriculture presented the following:

Administration has received a request to rezone Plan 952 3371, Block 11, Lot 15 from Hamlet Residential 1A “H-R1A” to Institutional “I”.

The purpose of the rezoning is to allow for future lot consolidation and expansion of the Heimstaed Lodge.

Currently the lot is empty.

The rezoning application was presented to the Municipal Planning Commission on March 9, 2023

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment.
There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Land Use Bylaw Amendment.
There were no submissions.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Land Use Bylaw Amendment
There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Land Use Bylaw Amendment at 1:03 p.m.

MOTION 23-05-440

MOVED by Councillor Braun

That second reading be given to Bylaw 1285-23 being a Land Use Bylaw Amendment to rezone Plan 952 3371, Block 11, Lot 15 from Hamlet Residential 1A "H-R1A" to Institutional "I", to allow for future lot consolidation and expansion of the Heimstaed Lodge.

CARRIED

MOTION 23-05-441

MOVED by Councillor Driedger

That third reading be given to Bylaw 1285-23 being a Land Use Bylaw Amendment to rezone Plan 952 3371, Block 11, Lot 15 from Hamlet Residential 1A "H-R1A" to Institutional "I", to allow for future lot consolidation and expansion of the Heimstaed Lodge.

CARRIED

PUBLIC HEARINGS:

6. c) Bylaw 1286-23 Land Use Bylaw Amendment to Rezone Plan 952 3371, Block 11, Lot 14 from Hamlet Residential 1A "H- R1A" to Institutional "I"

Reeve Knelsen called the public hearing for Bylaw 1286-23 to order at 1:03 p.m.

Reeve Knelsen asked if the public hearing for proposed Land Use Bylaw was properly advertised. Caitlin Smith, Director of Planning and Agriculture answered that the Bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Bylaw 1286-23 Land Use Bylaw Amendment to Rezone Plan 952 3371, Block 11, Lot 14 from Hamlet Residential 1A "H-R1A" to Institutional "I".

Caitlin Smith, Director of Planning and Agriculture presented the following:

Administration has received a request to rezone Plan 952 3371, Block 11, Lot 14 from Hamlet Residential 1A "H-R1A" to Institutional "I".

The purpose of the rezoning is to allow for future lot consolidation and expansion of the Heimstaed Lodge.

Currently the lot contains a residential home used for staff, but will be removed from the property prior to the Heimstaed Lodge expansion.

The rezoning application was presented to the Municipal Planning Commission on March 9, 2023.

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment.

There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Land Use Bylaw Amendment.

There were no submissions.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Land Use Bylaw Amendment.

There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Land Use Bylaw Amendment at 1:04 p.m.

MOTION 23-05-442

MOVED by Councillor Braun

That second reading be given to Bylaw 1286-23 being a Land Use Bylaw Amendment to rezone Plan 952 3371, Block 11, Lot 14 from Hamlet Residential 1A “H-R1A” to Institutional “I”, to allow for future lot consolidation and expansion of the Heimstaed Lodge.

CARRIED

MOTION 23-05-443

MOVED by Councillor Smith

That third reading be given to Bylaw 1286-23 being a Land Use Bylaw Amendment to rezone Plan 952 3371, Block 11, Lot 14 from Hamlet Residential 1A “H-R1A” to Institutional “I”, to allow for future lot consolidation and expansion of the Heimstaed Lodge.

CARRIED

PUBLIC HEARINGS:

6. d) Bylaw 1287-23 Land Use Bylaw Amendment to Rezone Plan 752 1580, Block 11, Lot 5 from Hamlet Residential 1B “H- R1B” to Institutional “I”

Reeve Knelsen called the public hearing for Bylaw 1287-23 to order at 1:04 p.m.

Reeve Knelsen asked if the public hearing for proposed Land Use Bylaw was properly advertised. Caitlin Smith, Director of Planning and Agriculture answered that the Bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Bylaw 1287-23 Land Use Bylaw Amendment to Rezone Plan 752 1580, Block 11, Lot 5 from Hamlet Residential 1B “H-R1B” to Institutional “I”.

Caitlin Smith, Director of Planning and Agriculture presented the following:

Administration has received a request to rezone Plan 752 1580, Block 11, Lot 5 from Hamlet Residential 1B “H-R1B” to Institutional “I”.

The purpose of the rezoning is to allow for future lot consolidation and expansion of the Heimstaed Lodge.

Currently the lot is empty.

The rezoning application was presented to the Municipal Planning Commission on March 9, 2023.

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment.
There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Land Use Bylaw Amendment.
There were no submissions.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Land Use Bylaw Amendment.
There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Land Use Bylaw Amendment at 1:04 p.m.

MOTION 23-05-444

MOVED by Councillor Braun

That second reading be given to Bylaw 1287-23 being a Land Use Bylaw Amendment to rezone Plan 752 1580, Block 11, Lot 5 from Hamlet Residential 1B "H-R1B" to Institutional "I", to allow for future lot consolidation and expansion of the Heimstaed Lodge.

CARRIED

MOTION 23-05-445

MOVED by Councillor Derksen

That third reading be given to Bylaw 1287-23 being a Land Use Bylaw Amendment to rezone Plan 752 1580, Block 11, Lot 5 from Hamlet Residential 1B "H-R1B" to Institutional "I", to allow for future lot consolidation and expansion of the Heimstaed Lodge.

CARRIED

PUBLIC HEARINGS:

6. e) Bylaw 1289-23 Land Use Bylaw Amendment to Rezone Part of SE 10-106-15-W5M from Recreational 1 "REC1" to Hamlet Country Residential "H-CR"

Reeve Knelsen called the public hearing for Bylaw 1289-23 to order at 1:05 p.m.

Reeve Knelsen asked if the public hearing for proposed Land Use Bylaw was properly advertised. Caitlin Smith, Director of Planning and Agriculture answered that the Bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Bylaw 1287-23 Land Use Bylaw Amendment to Rezone Plan 752 1580, Block 11, Lot 5 from Hamlet Residential 1B “H-R1B” to Institutional “I”.

Caitlin Smith, Director of Planning and Agriculture presented the following:

Administration has received a request to rezone Part of SE 10-106-15-W5M from Recreational 1 “REC1” to Hamlet Country Residential “H-CR”.

The rezoning of this lot was part of the conditions of approval for subdivision 52-SUB-22, which was approved by the Municipal Planning Commission on February 9, 2023.

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment.

We should not allow basements on the property.

Reeve Knelsen asked if any submissions were received in regards to proposed Land Use Bylaw Amendment.
There were no submissions.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Land Use Bylaw Amendment.

There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Land Use Bylaw Amendment at 1:08 p.m.

MOTION 23-05-446

MOVED by Councillor Braun

That second reading be given to Bylaw 1289-23 being a Land Use Bylaw Amendment to rezone Part of SE 10-106-15-W5M from Recreational 1 “REC1” to Hamlet Country Residential “H-CR”.

CARRIED

MOTION 23-05-447 **MOVED** by Councillor Braun

That third reading be given to Bylaw 1289-23 being a Land Use Bylaw Amendment to rezone Part of SE 10-106-15-W5M from Recreational 1 “REC1” to Hamlet Country Residential “H-CR”.

CARRIED

PUBLIC HEARINGS: **6. f) Bylaw 1290-23 Land Use Bylaw Amendment to Rezone Part of SE 10 106-15-W5M from Recreational 1 “REC1” to Hamlet Country Residential “H-CR”**

Reeve Knelsen called the public hearing for Bylaw 1290-23 to order at 1:08 p.m.

Reeve Knelsen asked if the public hearing for proposed Land Use Bylaw was properly advertised. Caitlin Smith, Director of Planning and Agriculture answered that the Bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Bylaw 1290-23 Land Use Bylaw Amendment to Rezone Part of SE 10-106-15-W5M from Recreational 1 “REC1” to Hamlet Country Residential “H-CR”.

Caitlin Smith, Director of Planning and Agriculture presented the following:

Administration has received a request to rezone Part of SE 10-106-15-W5M from Recreational 1 “REC1” to Hamlet Country Residential “H-CR”.

The rezoning of this lot was part of the conditions of approval for subdivision 52-SUB-22, which was approved by the Municipal Planning Commission on February 9, 2023.

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment.

We should not allow basements on the property.

Reeve Knelsen asked if any submissions were received in regards to proposed Land Use Bylaw Amendment. There were no submissions.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Land Use Bylaw Amendment. There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Land Use Bylaw Amendment at 1:09 p.m.

MOTION 23-05-448 **MOVED** by Councillor Braun

That second reading be given to Bylaw 1290-23 being a Land Use Bylaw Amendment to rezone Part of SE 10-106-15-W5M from Recreational 1 "REC1" to Hamlet Country Residential "H-CR".

CARRIED

MOTION 23-05-449 **MOVED** by Councillor Driedger

That third reading be given to Bylaw 1290-23 being a Land Use Bylaw Amendment to rezone Part of SE 10-106-15-W5M from Recreational 1 "REC1" to Hamlet Country Residential "H-CR".

CARRIED

PUBLIC HEARINGS: **6. g) Bylaw 1292-23 Land Use Bylaw Amendment to Rezone Plan 132 1868, Block 02, Lot 21 from La Crete Light Industrial "LC-LI" to La Crete Highway Commercial "LC-HC".**

Reeve Knelsen called the public hearing for Bylaw 1292-23 to order at 1:10 p.m.

Reeve Knelsen asked if the public hearing for proposed Land Use Bylaw was properly advertised. Caitlin Smith, Director of Planning and Agriculture answered that the Bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Bylaw 1292-23 Land Use Bylaw Amendment to Rezone Plan 132 1868, Block 02, Lot 21 from La Crete Light Industrial "LC-LI" to La Crete Highway Commercial "LC-HC".

Caitlin Smith, Director of Planning and Agriculture presented the following:

Administration has received a request to rezone Plan 132 1868, Block 02, Lot 21 from La Crete Light Industrial "LC-LI" to La Crete Highway Commercial "LC-HC". This lot is approximately 6.2 acres.

The purpose for the rezoning is to include an Automotive Sales and Rental business at this location. This proposed zone change to La Crete Highway Commercial would coincide with other commercial businesses in the area, one of which is an automotive sales business.

Currently, the lot contains an Agriculture Machinery Sales and Service business.

The rezoning application was presented to the Municipal Planning Commission on March 23, 2023.

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment.

Does this do anything to taxes? It's an additional use not a taxable assessment or improvement.

Reeve Knelsen asked if any submissions were received in regards to proposed Land Use Bylaw Amendment.
There were no submissions.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Land Use Bylaw Amendment.
There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Land Use Bylaw Amendment at 1:11 p.m.

MOTION 23-05-450

MOVED by Councillor Braun

That second reading be given to Bylaw 1292-23 being a Land Use Bylaw Amendment to rezone Plan 132 1868, Block 02, Lot 21 from La Crete Light Industrial "LC-LI" to La Crete Highway Commercial

“LC-HC” , to accommodate an Automotive Sales and Rental Business.

CARRIED

MOTION 23-05-451 **MOVED** by Councillor Driedger

That third reading be given to Bylaw 1292-23 being a Land Use Bylaw Amendment to rezone Plan 132 1868, Block 02, Lot 21 from La Crete Light Industrial “LC-LI” to La Crete Highway Commercial “LC-HC” , to accommodate an Automotive Sales and Rental Business.

CARRIED

UTILITIES: 14. a) None

PLANNING & DEVELOPMENT: 15. a) Municipal Development Plan Update

MOTION 23-05-452 **MOVED** by Councillor Braun

That administration proceed as directed with the Municipal Development Plan Updates.

CARRIED

Reeve Knelsen recessed the meeting at 1:57 p.m. and reconvened the meeting at 2:10 p.m.

ADMINISTRATION: 16. a) Highway 686 Corridor

COMMITTEE OF THE WHOLE ITEMS: 17. a) None

COUNCIL COMMITTEE REPORTS: 18. a) Council Committee Reports (verbal)

MOTION 23-05-453 **MOVED** by Councillor Smith

That three members of Council be authorized to attend the NWT Association of Communities 2023 – AGM from June 8 – June 10, 2023 in Hay River, Northwest Territories.

CARRIED

CLOSED MEETING: 4. Closed Meeting

MOTION 23-05-454 **MOVED** by Councillor Driedger
Requires Unanimous

That Council move into a closed meeting at 2:42 p.m. to discuss the following:

- 4.e) Mitigation (*FOIP Sections 23, 24, 25 and 27*)
(ADDITION)

CARRIED UNANIMOUSLY

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors Present excluding Deputy Reeve Sarapuk and Councillor Peters
- Byron Peters, Interim Chief Administrative Officer/Director of Projects and Infrastructure
- Jennifer Batt, Director of Finance
- Louise Flooren, Manager of Legislative & Support Services/ Recording Secretary

Councillor Bateman left the meeting at 2:56 p.m.

MOTION 23-05-455 **MOVED** by Councillor Derksen
Requires Unanimous

That Council move out of a closed meeting at 3:05 p.m.

CARRIED UNANIMOUSLY

**INFORMATION/
CORRESPONDENCE:** 19. a) Information/Correspondence

MOTION 23-05-456 **MOVED** by Councillor Braun

That the information/correspondence items be accepted for information purposes.

CARRIED

NOTICE OF MOTION: 20. a) None

**NEXT MEETING
DATES:**

21. a) Next Meeting Dates

Regular Council Meeting
May 31, 2023
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
June 6, 2023
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

22. a) Adjournment

MOTION 23-05-457

MOVED by Councillor Driedger

That the Council meeting be adjourned at 3:05 p.m.

CARRIED

These minutes will be presented for approval at the May 31, 2023 Regular Council Meeting.

Josh Knelsen
Reeve

Byron Peters
Interim Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2023
Presented By:	Landon Driedger, Agricultural Fieldman
Title:	Budget Amendment - Agricultural Service Board 2020-2024 Grant Increase

BACKGROUND / PROPOSAL:

Mackenzie County entered into the Agricultural Service Board 2020-2024 Grant agreement in October 2020. At that time the grant was for \$669,535 with yearly payments of \$123,907.

There are two parts to this grant, the Legislative Activities Funding which \$123,907 of the annual payment can be used for manpower (salary and wages), operating expenses, contracted services, extension and education activities, materials and supplies within the Agricultural Department. The second part is the Resource Management Activities funding \$10,000 that Mackenzie County forwards to Mackenzie Applied Research Association for research and extension projects.

Administration was notified that the grant has been increased from \$669,535 to \$754,215 increasing the yearly payments for 2023 and 2024 from \$123,907 to \$166,247, a \$42,340 increase.

\$10,000 will still be allocated to Mackenzie Applied Research Association annually.

A copy of the amended grant agreement is attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

Agricultural Service Board amending Grant Agreement

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the 2023 Agricultural Operating Budget be amended by \$42,340, with funding coming from Agricultural Service Board amending Grant Agreement.

AGRICULTURAL SERVICE BOARD 2020-2024 GRANT AGREEMENT

AMENDING AGREEMENT made effective as of the ___ day of _____, 2023,

BETWEEN:

HIS MAJESTY THE KING IN RIGHT OF ALBERTA,
as represented by the **Minister of Agriculture and Irrigation**
(the “**Minister**”)

– and –

MACKENZIE COUNTY
(the “**Applicant**”)

BACKGROUND:

- A. The Minister and the Applicant entered into the Agricultural Service Board 2020-2024 Grant Agreement, made effective October 6, 2020, as amended (the “**Agreement**”).
- B. The parties wish to amend the Agreement to increase the grant support for Legislative Activities in the last two years of the Term.

THE PARTIES AGREE AS FOLLOWS:

- 1. In section 1.1, the definition of “Regulation” is replaced by the following:

“Regulation” means the Ministerial Grants Regulation (AR 215/2022), as may be amended or replaced from time to time;

- 2. Section 2.1 of the Agreement is replaced by the following:

2.1 Payment of Grant – *Subject to the terms and conditions of this Agreement, the Minister will pay to the Applicant up to a maximum of \$704,215.21 in support of Legislative Activities; and up to a maximum of \$50,000.00 in support of Resource Management Activities (collectively, the “Grant”) as follows:*

- (a) *\$123,907.21, in Legislative Activities funding upon execution of this Agreement;*
- (b) *\$10,000.00, in Resource Management Activities funding, upon execution of this Agreement;*
- (c) *\$123,907.00, in Legislative Activities funding and \$10,000.00 in Resource Management Activities funding, following receipt of Annual Report 1, to the satisfaction of the Minister;*

- (d) \$123,907.00 in Legislative Activities funding and \$10,000.00 in Resource Management Activities funding, following receipt of Annual Report 2, to the satisfaction of the Minister;
- (e) \$166,247.00 in Legislative Activities funding and \$10,000.00 in Resource Management Activities funding, following receipt of Annual Report 3, to the satisfaction of the Minister; and
- (f) \$166,247.00 in Legislative Activities funding and \$10,000.00 in Resource Management Activities funding, following receipt of Annual Report 4, to the satisfaction of the Minister.

3. In section 2.2 of the Agreement, the amount \$669,535.21 is replaced by \$754,215.21.

4. The following is added as section 3.1.1:

3.1.1 Legislative Activities – From June 1, 2023 to December 31, 2024, the Applicant shall:

- (a) employ at least one agricultural fieldman, full time, to conduct the Legislative Activities; and
- (b) deliver year-round programming of its Legislative Activities.

5. This Amending Agreement may be executed in counterpart and accepted by PDF sent electronically.

SIGNED BY THE AUTHORIZED REPRESENTATIVES OF THE PARTIES:

HIS MAJESTY THE KING IN RIGHT OF ALBERTA, as represented by the Minister of Agriculture and Irrigation

Per: _____
[name and title of signing official]

MACKENZIE COUNTY

Per: _____

Per: _____

Print name: _____

Print name: _____

Title: _____

Title: _____

Date: _____

Date: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2023
Presented By:	Landon Driedger, Agricultural Fieldman
Title:	Roadside Spraying Contract – Increase Request

BACKGROUND / PROPOSAL:

The County contracts roadside spraying on County owned roads within the municipality. Outback Ventures’ existing contract is broke down into three geographical areas and each area get sprayed once every three years. In 2023, all roads south of the Peace River to Township 1060 will be sprayed.

The term for the current spaying contract is 2020-2023 with a one year option and was awarded at \$40/km.

Due to the increase in operating costs specifically for fuel, the contractor is requesting an increase in contract rates.

Alberta Roadbuilder & Heavy Construction Association (ARHCA) has increased their fuel surcharge rates on June of 2022 by 7% to adjust for the inflation for fuel.

As administration has recently been notified of an increase in the Agricultural Service Board grant funding, if approved funds from this grant could be allocated to offset this additional expense.

OPTIONS & BENEFITS:

This will support a contractor with unforeseen expenses for a multi-year contract.

COSTS & SOURCE OF FUNDING:

Current Contracted Cost

2023 - \$47,256

2024 (option year) - \$41,393

Proposed 7% Increase Cost

2023 - \$50,563

2024 (option year) - \$44,290

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Roadside Mowing Spraying contract be increased by \$3,307 with funding coming from the 2023 Operating budget.



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2023
Presented By:	Janelle Veenstra, Finance Controller
Title:	Financial Reports – January 1 – April 30, 2023

BACKGROUND / PROPOSAL:

The Finance Department provides financial reports to Council as per policy, which the January – April 30, 2023 reports are attached for review.

During Budget deliberations, Council approved operational budgets and projects with funding from various reserves, grants, and other sources.

OPTIONS & BENEFITS:

Financial Reports to Council

Council shall receive the following reports monthly:

- Statement comparing actual operating revenues and expenditures to budget for the year-to-date (January – April 30,2023)
- A report of funds invested in term deposits and other securities
 - (January – April 30,2023)

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Policy FIN010 – Financial Reports

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the financial reports for January to April 30, 2023 be received for information.

Mackenzie County
Summary of All Units January - April 2023

	2023	2023 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
100-Municipal Taxes	\$26,842,350	(\$2,415)	\$26,844,765
101-Lodge Requisition		(\$121)	\$121
102-School Requisition	\$6,379,443	(\$846)	\$6,380,289
103-Designated Ind. Property	\$73,830		\$73,830
124-Frontage	\$35,000		\$35,000
261-Ice Bridge	\$130,000	\$150,000	(\$20,000)
420-Sales of goods and services	\$1,084,586	\$262,130	\$822,456
421-Sale of water - metered	\$3,861,992	\$1,206,359	\$2,655,633
422-Sale of water - bulk	\$951,093	\$294,807	\$656,286
424-Sale of land	\$10,000		\$10,000
510-Penalties on taxes	\$300,000	\$53,840	\$246,160
511-Penalties of AR and utilities	\$25,000	\$13,244	\$11,756
520-Licenses and permits	\$54,000	\$40,365	\$13,635
521-Offsite levy	\$20,000	\$44,672	(\$24,672)
522-Municipal reserve revenue	\$80,000	(\$34,893)	\$114,893
526-Safety code permits	\$350,000	\$191,024	\$158,976
525-Subdivision fees	\$125,000	\$24,514	\$100,487
530-Fines	\$9,000	\$6,042	\$2,958
531-Safety code fees	\$12,000	\$4,452	\$7,548
550-Interest revenue	\$425,000	\$301,797	\$123,203
551-Market value changes		\$84,464	(\$84,464)
560-Rental and lease revenue	\$203,367	\$51,773	\$151,594
570-Insurance proceeds			\$0
597-Other revenue	\$25,000	\$23,282	\$1,718
598-Community aggregate levy	\$85,000		\$85,000
630-Sale of non-TCA equipment	\$500		\$500
830-Federal grants			\$0
840-Provincial grants	\$921,283	\$160,161	\$761,122
909-Other Sources -Grants	\$36,301		\$36,301
930-Contribution from Operating Reserves	\$1,461,831		\$1,461,831
940-Contribution from Capital Reserves	\$66,144		\$66,144
TOTAL REVENUE	\$43,567,720	\$2,874,649	\$40,693,071
Excluding Requisitions	\$37,114,447	\$2,875,616	\$34,238,831

Mackenzie County
Summary of All Units January - April 2023

	2023	2023 Actual	\$ Variance
	Budget	Total	(Remaining)
110-Wages and salaries	\$7,383,659	\$1,817,236	\$5,566,423
132-Benefits	\$1,582,330	\$443,006	\$1,139,324
136-WCB contributions	\$84,904		\$84,904
142-Recruiting	\$15,000		\$15,000
150-Isolation cost	\$57,600	\$7,864	\$49,736
151-Honoraria	\$615,761	\$156,545	\$459,216
211-Travel and subsistence	\$389,038	\$60,473	\$328,565
212-Promotional expense	\$43,000	\$9,748	\$33,252
214-Memberships & conference fees	\$144,656	\$48,630	\$96,026
215-Freight	\$127,950	\$24,998	\$102,952
216-Postage	\$52,000	\$9,181	\$42,819
217-Telephone	\$119,930	\$33,435	\$86,495
221-Advertising	\$76,100	\$1,887	\$74,213
223-Subscriptions and publications	\$11,700	\$6,121	\$5,579
231-Audit fee	\$120,000	\$60,000	\$60,000
232-Legal fee	\$85,000	\$28,880	\$56,120
233-Engineering consulting	\$217,000	\$1,827	\$215,173
235-Professional fee	\$219,100	\$125,836	\$93,264
236-Enhanced policing fee	\$780,501	\$112,815	\$667,686
239-Training and education	\$85,938	\$7,265	\$78,673
242-Computer programming	\$228,655	\$31,945	\$196,710
243-Waste Management	\$462,067	\$72,965	\$389,102
251-Repair & maintenance - bridges	\$159,500	\$10,725	\$148,775
252-Repair & maintenance - buildings	\$139,850	\$26,112	\$113,738
253-Repair & maintenance - equipment	\$471,550	\$138,654	\$332,896
255-Repair & maintenance - vehicles	\$117,300	\$26,671	\$90,629
258-Contracted Services	\$762,152	\$167,966	\$594,186
259-Repair & maintenance - structural	\$2,072,000	\$122,067	\$1,949,933
260-Roadside Mowing & Spraying	\$462,494	\$17,374	\$445,120
261-Ice bridge construction	\$125,000	\$82,072	\$42,928
262-Rental - building and land	\$67,100	\$32,535	\$34,565
263-Rental - vehicle and equipment	\$66,253	\$7,987	\$58,266
266-Communications	\$155,967	\$33,651	\$122,316
271-Licenses and permits	\$15,300	\$11,045	\$4,255
272-Damage claims			\$0
274-Insurance	\$705,431	\$502,846	\$202,585
342-Assessor fees	\$247,820	\$51,260	\$196,560
290-Election cost	\$3,000		\$3,000
511-Goods and supplies	\$1,172,029	\$162,379	\$1,009,650
515-Lab Testing	\$52,000	\$11,771	\$40,229
521-Fuel and oil	\$1,162,604	\$314,907	\$847,697
531-Chemicals and salt	\$428,800	\$32,685	\$396,115
530-Oil Dust Control	\$100,000		\$100,000
532-Calcium Dust Control	\$130,000		\$130,000
533-Grader blades	\$143,000	\$34,544	\$108,456
534-Gravel (apply; supply and apply)	\$1,767,084	\$676	\$1,766,408
535-Gravel reclamation cost	\$50,000		\$50,000
994-Change in Inventory	(\$467,084)		(\$467,084)
543-Natural gas	\$202,061	\$90,886	\$111,175
544-Electrical power	\$878,157	\$202,434	\$675,723
550-Carbon Tax	\$200,000	\$69,536	\$130,464
710-Grants to local governments	\$2,250,000	\$625,000	\$1,625,000
735-Grants to other organizations	\$2,378,143	\$1,255,980	\$1,122,163
747-School requisition	\$6,379,443	\$1,603,242	\$4,776,201
750-Lodge requisition			\$0
760-Designated Ind. Property	\$73,830		\$73,830
763/764-Contributed to Reserve	\$4,371,489		\$4,371,489
810-Interest and service charges	\$22,360	\$9,088	\$13,272
831-Interest - long term debt	\$333,735	\$1,895	\$331,840
832-Principle - Long term debt	\$1,183,120	\$284,460	\$898,660
921-Bad Debt/922-Tax Cancellation Write Off	\$1,005,000	(\$238)	\$1,005,238
Non-TCA projects	\$1,279,343	\$221,982	\$1,027,011
DRP Expenses		\$30,350	
TOTAL EXPENSES	\$43,567,720	\$9,243,198	\$34,324,284
Excluding Requisitions	\$37,114,447	\$7,639,956	\$29,474,253
995-Amortization of TCA	\$9,978,821		\$9,978,821

	2023 Budget	2023 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
OPERATING EXPENSES			
132-Benefits	\$50,728	\$15,194	\$35,534
136-WCB contributions	\$5,535	\$0	\$5,535
151-Honoraria	\$529,461	\$141,880	\$387,581
211-Travel and subsistence	\$254,098	\$51,038	\$203,060
214-Memberships & conference fees	\$70,425	\$34,971	\$35,454
217-Telephone	\$7,700	\$1,848	\$5,852
221-Advertising	\$1,000	\$106	\$894
235-Professional fee	\$8,000	\$950	\$7,050
239-Training and education	\$2,800	\$0	\$2,800
266-Communications	\$15,615	\$2,983	\$12,632
274-Insurance	\$2,194	\$1,828	\$366
290-Election cost	\$3,000	\$0	\$3,000
511-Goods and supplies	\$9,700	\$553	\$9,147
DRP Expenses			
TOTAL EXPENSES	\$960,256	\$251,350	\$708,906
Excluding Requisitions	\$960,256	\$251,350	\$708,906
TOTAL EXPENSES	\$960,256	\$251,350	\$708,906
EXCESS (DEFICIENCY)	(\$960,256)	(\$251,350)	(\$708,906)

Mackenzie County
12-Administration

	2023	2023 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$39,500	\$12,421	\$27,079
510-Penalties on taxes	\$300,000	\$53,840	\$246,160
511-Penalties of AR and utilities	\$13,000	\$7,796	\$5,204
550-Interest revenue	\$425,000	\$301,797	\$123,203
551-Market value changes		\$84,464	(\$84,464)
560-Rental and lease revenue	\$77,800	\$15,837	\$61,963
597-Other revenue	\$25,000	\$22,957	\$2,043
598-Community aggregate levy	\$85,000	\$0	\$85,000
630-Sale of non-TCA equipment	\$500	\$0	\$500
830-Federal grants			\$0
840-Provincial grants	\$190,370	\$10,820	\$179,550
890-Gain (Loss) Penny Rounding		\$1	(\$1)
909-Other Sources - Grants	\$21,301	\$0	\$21,301
930-Contribution from Operating Reserves	\$692,797		\$692,797
940-Contribution from Capital Reserves		\$0	\$0
TOTAL REVENUE	\$1,870,268	\$509,934	\$1,360,334
Excluding Requisitions	\$1,870,268	\$509,934	\$1,360,334
OPERATING EXPENSES			
110-Wages and salaries	\$2,011,178	\$497,432	\$1,513,746
132-Benefits	\$454,920	\$114,644	\$340,276
136-WCB contributions	\$19,924	\$0	\$19,924
142-Recruiting	\$15,000	\$0	\$15,000
150-Isolation cost	\$14,400	\$4,800	\$9,600
211-Travel and subsistence	\$38,500	\$2,463	\$36,037
212-Promotional expense	\$25,000	\$5,190	\$19,810
214-Memberships & conference fees	\$23,156	\$9,409	\$13,747
215-Freight	\$9,000	\$1,549	\$7,451
216-Postage	\$24,500	\$9,181	\$15,319
217-Telephone	\$44,050	\$16,786	\$27,264
221-Advertising	\$64,000	\$1,781	\$62,219
223-Subscriptions and publications	\$5,700	\$2,934	\$2,766
231-Audit fee	\$120,000	\$60,000	\$60,000
232-Legal fee	\$75,000	\$28,880	\$46,120
233-Engineering consulting		\$620	(\$620)
235-Professional fee	\$65,000	\$27,193	\$37,807
239-Training and education	\$8,758	\$1,123	\$7,635
242-Computer programming	\$126,510	\$13,618	\$112,892
243-Waste Management	\$7,800	\$716	\$7,084
252-Repair & maintenance - buildings	\$45,350	\$8,183	\$37,167
253-Repair & maintenance - equipment	\$10,100	\$5,627	\$4,473
255-Repair & maintenance - vehicles	\$6,000	\$5,110	\$890
258-Contracted Services		\$0	\$0
259-Repair & maintenance - structural		\$0	\$0
262-Rental - building and land		\$0	\$0
263-Rental - vehicle and equipment	\$8,353	\$2,663	\$5,690
266-Communications	\$51,880	\$15,778	\$36,102
271-Licenses and permits	\$100	\$252	(\$152)
274-Insurance	\$119,906	\$89,916	\$29,990
342-Assessor fees	\$247,820	\$51,260	\$196,560
511-Goods and supplies	\$104,906	\$40,747	\$64,159
521-Fuel and oil	\$35,166	\$6,440	\$28,726
994-Change in Inventory		\$0	\$0
543-Natural gas	\$29,257	\$12,695	\$16,562
544-Electrical power	\$97,324	\$21,266	\$76,058
710-Grants to local governments	\$2,250,000	\$625,000	\$1,625,000
763/764-Contributed to Reserve	\$394,489	\$0	\$394,489
810-Interest and service charges	\$21,000	\$8,746	\$12,254
921-Bad Debt/922-Tax Cancellation Write Off	\$1,000,000	(\$238)	\$1,000,238
Non-TCA projects	\$400,851	\$211,627	\$158,874
DRP Expenses		\$30,350	
TOTAL EXPENSES	\$7,974,898	\$1,933,739	\$6,040,921
Excluding Requisitions	\$7,974,898	\$1,933,739	\$6,040,921
995-Amortization of TCA	\$322,004	\$0	\$322,004
TOTAL EXPENSES	\$8,296,902	\$1,933,739	\$6,363,163
EXCESS (DEFICIENCY)	(\$6,426,634)	(\$1,423,805)	(\$5,002,829)

Mackenzie County
23-Fire Department

	2023 Budget	2023 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$126,000	\$6,325	\$119,675
840-Provincial grants			\$0
909-Other Sources -Grants	\$15,000		\$15,000
930-Contribution from Operating Reserves	\$15,000		\$15,000
TOTAL REVENUE	\$156,000	\$6,325	\$149,675
Excluding Requisitions	\$156,000	\$6,325	\$149,675
OPERATING EXPENSES			
110-Wages and salaries	\$45,408	\$12,113	\$33,295
132-Benefits	\$8,112	\$3,519	\$4,593
136-WCB contributions	\$509	\$0	\$509
151-Honoraria	\$86,300	\$14,665	\$71,635
211-Travel and subsistence	\$9,000	\$1,296	\$7,704
212-Promotional expense	\$3,000		\$3,000
214-Memberships & conference fees	\$3,630	\$0	\$3,630
215-Freight	\$1,000	\$1,866	(\$866)
217-Telephone	\$27,440	\$4,649	\$22,791
235-Professional fee			\$0
239-Training and education	\$36,180	\$2,940	\$33,240
252-Repair & maintenance - buildings	\$11,500	\$5,087	\$6,413
253-Repair & maintenance - equipment	\$42,000	\$13,929	\$28,071
255-Repair & maintenance - vehicles	\$12,000	\$4,003	\$7,997
258-Contracted Services	\$8,500	\$0	\$8,500
259-Repair & maintenance - structural	\$1,500	\$3,698	(\$2,198)
263-Rental - vehicle and equipment	\$27,000	\$2,530	\$24,470
266-Communications	\$69,012	\$9,679	\$59,333
271-Licenses and permits	\$4,000	\$28	\$3,972
272-Damage claims		\$0	\$0
274-Insurance	\$53,211	\$40,323	\$12,888
511-Goods and supplies	\$128,984	\$21,076	\$107,908
521-Fuel and oil	\$23,859	\$2,637	\$21,222
543-Natural gas	\$23,818	\$10,371	\$13,447
544-Electrical power	\$20,899	\$4,502	\$16,397
763/764-Contributed to Reserve	\$100,000		\$100,000
Non-TCA projects	\$30,000		\$30,000
DRP Expenses			
TOTAL EXPENSES	\$776,862	\$158,912	\$617,950
Excluding Requisitions	\$776,862	\$158,912	\$617,950
995-Amortization of TCA	\$195,023	\$0	\$195,023
TOTAL EXPENSES	\$971,885	\$158,912	\$812,973
EXCESS (DEFICIENCY)	(\$815,885)	(\$152,587)	(\$663,298)

Mackenzie County
25-Ambulance/Municipal Emergency

	2023 Budget	2023 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
560-Rental and lease revenue	\$40,500	\$16,875	\$23,625
TOTAL REVENUE	\$40,500	\$16,875	\$23,625
Excluding Requisitions	\$40,500	\$16,875	\$23,625
OPERATING EXPENSES			
252-Repair & maintenance - buildings	\$7,000	\$1,760	\$5,240
274-Insurance	\$4,599	\$2,500	\$2,099
DRP Expenses			
TOTAL EXPENSES	\$11,599	\$4,260	\$7,339
Excluding Requisitions	\$11,599	\$4,260	\$7,339
995-Amortization of TCA	\$12,328	\$0	\$12,328
TOTAL EXPENSES	\$23,927	\$4,260	\$19,667
EXCESS (DEFICIENCY)	\$16,573	\$12,615	\$3,958

Mackenzie County
26-Enforcement Services

	2023 Budget	2023 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
520-Licenses and permits		\$5	(\$5)
530-Fines	\$9,000	\$6,042	\$2,958
560-Rental and lease revenue	\$13,827	\$4,609	\$9,218
630-Sale of non-TCA equipment			\$0
TOTAL REVENUE	\$22,827	\$10,656	\$12,171
Excluding Requisitions	\$22,827	\$10,656	\$12,171
OPERATING EXPENSES			
110-Wages and salaries	\$15,136	\$4,038	\$11,098
132-Benefits	\$2,704	\$1,054	\$1,650
136-WCB contributions	\$170	\$0	\$170
211-Travel and subsistence	\$2,000	\$30	\$1,970
214-Memberships & conference fees		\$0	\$0
215-Freight		\$0	\$0
217-Telephone	\$1,200		\$1,200
223-Subscriptions and publications	\$2,500	\$3,187	(\$687)
235-Professional fee	\$2,000	\$700	\$1,300
236-Enhanced policing fee	\$780,501	\$112,815	\$667,686
239-Training and education	\$8,000	\$700	\$7,300
252-Repair & maintenance - buildings	\$12,050	\$0	\$12,050
258-Contracted Services	\$8,000	\$0	\$8,000
266-Communications	\$500	\$180	\$320
274-Insurance	\$6,240	\$5,521	\$719
511-Goods and supplies	\$1,000	\$0	\$1,000
521-Fuel and oil	\$2,668	\$0	\$2,668
DRP Expenses			
TOTAL EXPENSES	\$844,669	\$128,224	\$716,445
Excluding Requisitions	\$844,669	\$128,224	\$716,445
995-Amortization of TCA	\$6,404	\$0	\$6,404
TOTAL EXPENSES	\$851,073	\$128,224	\$722,849
EXCESS (DEFICIENCY)	(\$828,246)	(\$117,568)	(\$710,678)

	2023	2023 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
124-Frontage	\$35,000	\$0	\$35,000
261-Ice Bridge	\$130,000	\$150,000	(\$20,000)
420-Sales of goods and services	\$262,036	\$131,362	\$130,674
520-Licenses and permits	\$4,000	\$568	\$3,432
570-Insurance proceeds			\$0
597-Other revenue		\$0	\$0
630-Sale of non-TCA equipment		\$0	\$0
830-Federal grants			\$0
840-Provincial grants	\$242,524	\$0	\$242,524
930-Contribution from Operating Reserves	\$50,000	\$0	\$50,000
TOTAL REVENUE	\$723,560	\$281,930	\$441,630
Excluding Requisitions	\$723,560	\$281,930	\$441,630
OPERATING EXPENSES			
110-Wages and salaries	\$2,925,924	\$680,553	\$2,245,371
132-Benefits	\$592,487	\$162,902	\$429,585
136-WCB contributions	\$32,497	\$0	\$32,497
142-Recruiting			\$0
150-Isolation cost	\$28,800	\$3,341	\$25,459
211-Travel and subsistence	\$15,600	\$857	\$14,743
214-Memberships & conference fees	\$12,450	\$0	\$12,450
215-Freight	\$28,000	\$1,127	\$26,873
217-Telephone	\$16,380	\$3,983	\$12,397
221-Advertising	\$900	\$0	\$900
223-Subscriptions and publications	\$3,200	\$0	\$3,200
232-Legal fee			\$0
233-Engineering consulting	\$90,000	\$0	\$90,000
235-Professional fee	\$10,000	\$18,542	(\$8,542)
239-Training and education	\$6,000	\$0	\$6,000
251-Repair & maintenance - bridges	\$159,500	\$10,725	\$148,775
252-Repair & maintenance - buildings	\$28,900	\$6,740	\$22,160
253-Repair & maintenance - equipment	\$201,000	\$89,855	\$111,145
255-Repair & maintenance - vehicles	\$60,000	\$7,332	\$52,668
258-Contracted Services	\$225,000	\$96,894	\$128,106
259-Repair & maintenance - structural	\$1,405,050	\$97,728	\$1,307,322
261-Ice bridge construction	\$125,000	\$82,072	\$42,928
262-Rental - building and land	\$3,900	\$16,425	(\$12,525)
263-Rental - vehicle and equipment	\$5,000	\$0	\$5,000
266-Communications	\$12,740	\$3,790	\$8,950
271-Licenses and permits	\$3,225	\$7,282	(\$4,057)
272-Damage claims		\$0	\$0
274-Insurance	\$190,873	\$157,135	\$33,738
511-Goods and supplies	\$442,239	\$20,318	\$421,921
521-Fuel and oil	\$989,827	\$36,077	\$953,750
531-Chemicals and salt	\$165,000	\$0	\$165,000
530-Oil Dust Control	\$100,000		\$100,000
532-Calcium Dust Control	\$130,000	\$0	\$130,000
533-Grader blades	\$143,000	\$34,544	\$108,456
534-Gravel (apply; supply and apply)	\$1,767,084	\$676	\$1,766,408
535-Gravel reclamation cost	\$50,000		\$50,000
994-Change in Inventory	(\$467,084)	\$0	(\$467,084)
543-Natural gas	\$22,467	\$10,190	\$12,277
544-Electrical power	\$322,403	\$94,277	\$228,126
550-Carbon Tax	\$200,000	\$69,536	\$130,464
763/764-Contributed to Reserve	\$1,703,750	\$0	\$1,703,750
831-Interest - long term debt	\$317,623	(\$489)	\$318,112
832-Principle - Long term debt	\$942,133	\$170,211	\$771,922
Non-TCA projects		\$0	\$0
DRP Expenses			
TOTAL EXPENSES	\$13,010,868	\$1,882,621	\$11,128,247
Excluding Requisitions	\$13,010,868	\$1,882,621	\$11,128,247
995-Amortization of TCA	\$6,309,770	\$0	\$6,309,770
TOTAL EXPENSES	\$19,320,638	\$1,882,621	\$17,438,017
EXCESS (DEFICIENCY)	(\$18,597,078)	(\$1,600,691)	(\$16,996,387)

	2023 Budget	2023 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$52,500	\$500	\$52,000
560-Rental and lease revenue	\$42,062	\$12,202	\$29,860
930-Contribution from Operating Reserves	\$47,707		\$47,707
TOTAL REVENUE	\$142,269	\$12,702	\$129,567
Excluding Requisitions	\$142,269	\$12,702	\$129,567
OPERATING EXPENSES			
110-Wages and salaries	\$24,848	\$0	\$24,848
132-Benefits	\$6,565	\$0	\$6,565
136-WCB contributions	\$278	\$0	\$278
211-Travel and subsistence	\$4,000		\$4,000
214-Memberships & conference fees	\$4,500	\$0	\$4,500
215-Freight	\$1,000	\$89	\$911
223-Subscriptions and publications	\$300		\$300
235-Professional fee	\$10,000	\$0	\$10,000
239-Training and education	\$3,200		\$3,200
252-Repair & maintenance - buildings	\$3,500		\$3,500
253-Repair & maintenance - equipment	\$28,000	\$3,932	\$24,068
255-Repair & maintenance - vehicles	\$3,300		\$3,300
259-Repair & maintenance - structural	\$26,200		\$26,200
262-Rental - building and land	\$60,000	\$15,000	\$45,000
266-Communications	\$2,720	\$247	\$2,473
271-Licenses and permits	\$725		\$725
274-Insurance	\$7,534	\$6,096	\$1,438
511-Goods and supplies	\$1,000	\$2,057	(\$1,057)
521-Fuel and oil	\$854	\$0	\$854
531-Chemicals and salt	\$17,500	\$0	\$17,500
994-Change in Inventory		\$0	\$0
543-Natural gas	\$5,220	\$4,671	\$549
544-Electrical power	\$39,205	\$8,020	\$31,185
Non-TCA projects	\$47,707	\$2,928	\$44,779
DRP Expenses			
TOTAL EXPENSES	\$298,156	\$43,041	\$255,115
Excluding Requisitions	\$298,156	\$43,041	\$255,115
995-Amortization of TCA	\$197,221	\$0	\$197,221
TOTAL EXPENSES	\$495,377	\$43,041	\$452,336
EXCESS (DEFICIENCY)	(\$353,108)	(\$30,339)	(\$322,769)

Mackenzie County
41-Water Services

	2023 Budget	2023 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
124-Frontage		\$0	\$0
420-Sales of goods and services	\$69,000	\$19,140	\$49,860
421-Sale of water - metered	\$2,596,873	\$834,133	\$1,762,740
422-Sale of water - bulk	\$942,693	\$293,557	\$649,136
511-Penalties of AR and utilities	\$12,000	\$5,447	\$6,553
521-Offsite levy	\$20,000	\$44,672	(\$24,672)
597-Other revenue		\$325	(\$325)
630-Sale of non-TCA equipment			\$0
930-Contribution from Operating Reserves	\$207,842	\$0	\$207,842
TOTAL REVENUE	\$3,848,408	\$1,197,274	\$2,651,134
Excluding Requisitions	\$3,848,408	\$1,197,274	\$2,651,134
OPERATING EXPENSES			
110-Wages and salaries	\$578,394	\$132,468	\$445,926
132-Benefits	\$107,964	\$29,077	\$78,887
136-WCB contributions	\$6,575	\$0	\$6,575
150-Isolation cost	\$8,640	(\$277)	\$8,917
211-Travel and subsistence	\$39,600	\$3,206	\$36,394
214-Memberships & conference fees	\$3,020	\$866	\$2,154
215-Freight	\$81,600	\$19,252	\$62,348
216-Postage	\$21,500	\$0	\$21,500
217-Telephone	\$18,000	\$4,301	\$13,699
221-Advertising	\$500	\$0	\$500
233-Engineering consulting	\$51,000	\$1,207	\$49,793
239-Training and education	\$10,750	\$1,600	\$9,150
242-Computer programming	\$17,270	\$1,368	\$15,902
252-Repair & maintenance - buildings	\$15,900	\$3,668	\$12,233
253-Repair & maintenance - equipment	\$132,500	\$22,279	\$110,221
255-Repair & maintenance - vehicles	\$14,000	\$3,213	\$10,787
258-Contracted Services	\$36,600	\$375	\$36,225
259-Repair & maintenance - structural	\$102,200	\$6,353	\$95,847
262-Rental - building and land	\$3,200	\$1,110	\$2,090
263-Rental - vehicle and equipment	\$1,500	\$0	\$1,500
266-Communications	\$2,500	\$995	\$1,505
271-Licenses and permits	\$950	\$374	\$576
272-Damage claims		\$0	\$0
274-Insurance	\$180,654	\$104,022	\$76,632
511-Goods and supplies	\$312,400	\$67,297	\$245,103
515-Lab Testing	\$46,500	\$11,771	\$34,729
521-Fuel and oil	\$68,606	\$8,114	\$60,492
531-Chemicals and salt	\$135,300	\$30,876	\$104,424
994-Change in Inventory		\$0	\$0
543-Natural gas	\$114,159	\$50,379	\$63,780
544-Electrical power	\$343,064	\$65,665	\$277,399
763/764-Contributed to Reserve	\$923,265	\$0	\$923,265
831-Interest - long term debt	\$9,303	\$4,955	\$4,348
832-Principle - Long term debt	\$217,529	\$108,461	\$109,068
921-Bad Debt	\$5,000		\$5,000
Non-TCA projects	\$207,842	\$2,653	\$205,189
DRP Expenses			
TOTAL EXPENSES	\$3,817,785	\$685,628	\$3,132,157
Excluding Requisitions	\$3,817,785	\$685,628	\$3,132,157
995-Amortization of TCA	\$1,410,469	\$0	\$1,410,469
TOTAL EXPENSES	\$5,228,254	\$685,628	\$4,542,626
EXCESS (DEFICIENCY)	(\$1,379,846)	\$511,646	(\$1,891,492)

Mackenzie County
42-Sewer Services

	2023 Budget	2023 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
124-Frontage		\$0	\$0
421-Sale of water - metered	\$1,265,119	\$372,225	\$892,894
422-Sale of water - bulk	\$8,400	\$1,250	\$7,150
930-Contribution from Operating Reserves			\$0
TOTAL REVENUE	\$1,273,519	\$373,475	\$900,044
Excluding Requisitions	\$1,273,519	\$373,475	\$900,044
OPERATING EXPENSES			
110-Wages and salaries	\$351,829	\$89,138	\$262,691
132-Benefits	\$72,685	\$20,073	\$52,612
136-WCB contributions	\$4,005	\$0	\$4,005
150-Isolation cost	\$5,760	\$0	\$5,760
215-Freight	\$4,250	\$347	\$3,903
232-Legal fee		\$0	\$0
233-Engineering consulting	\$6,000		\$6,000
252-Repair & maintenance - buildings	\$1,750	\$674	\$1,076
253-Repair & maintenance - equipment	\$16,200	\$2,964	\$13,236
259-Repair & maintenance - structural	\$138,150	\$2,870	\$135,280
263-Rental - vehicle and equipment	\$3,000		\$3,000
271-Licenses and permits	\$100		\$100
274-Insurance	\$13,448	\$10,753	\$2,695
511-Goods and supplies	\$10,500	\$2,789	\$7,711
515-Lab Testing	\$5,500	\$0	\$5,500
521-Fuel and oil			\$0
531-Chemicals and salt	\$36,000	\$1,810	\$34,190
543-Natural gas	\$6,156	\$2,381	\$3,775
544-Electrical power	\$34,394	\$5,425	\$28,969
763/764-Contributed to Reserve	\$539,985	\$0	\$539,985
831-Interest - long term debt	\$6,809	(\$1,622)	\$8,431
832-Principle - Long term debt	\$23,458	\$5,788	\$17,670
Non-TCA projects			\$0
DRP Expenses			
TOTAL EXPENSES	\$1,279,979	\$143,389	\$1,136,590
Excluding Requisitions	\$1,279,979	\$143,389	\$1,136,590
995-Amortization of TCA	\$698,464	\$0	\$698,464
TOTAL EXPENSES	\$1,978,443	\$143,389	\$1,835,054
EXCESS (DEFICIENCY)	(\$704,924)	\$230,087	(\$935,011)

Mackenzie County
43-Solid Waste Disposal

	2023 Budget	2023 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$432,290	\$80,577	\$351,713
930-Contribution from Operating Reserves	\$7,000		\$7,000
TOTAL REVENUE	\$439,290	\$80,577	\$358,713
Excluding Requisitions	\$439,290	\$80,577	\$358,713
OPERATING EXPENSES			
110-Wages and salaries	\$58,584	\$11,263	\$47,321
132-Benefits	\$10,951	\$3,099	\$7,852
136-WCB contributions	\$656	\$0	\$656
214-Memberships & conference fees		\$0	\$0
221-Advertising	\$800	\$0	\$800
235-Professional fee			\$0
243-Waste Management	\$454,267	\$72,249	\$382,018
252-Repair & maintenance - buildings	\$5,400	\$0	\$5,400
253-Repair & maintenance - equipment	\$12,750	\$0	\$12,750
258-Contracted Services	\$141,352	\$42,399	\$98,953
259-Repair & maintenance - structural	\$36,600	\$5,425	\$31,175
271-Licenses and permits	\$200	\$5	\$195
274-Insurance	\$5,908	\$3,673	\$2,235
511-Goods and supplies	\$2,100	\$0	\$2,100
521-Fuel and oil	\$12,505	\$188	\$12,317
544-Electrical power	\$17,922	\$3,199	\$14,723
810-Interest and service charges	\$1,360	\$342	\$1,018
Non-TCA projects	\$30,000		\$30,000
DRP Expenses			
TOTAL EXPENSES	\$791,355	\$141,842	\$649,513
Excluding Requisitions	\$791,355	\$141,842	\$649,513
995-Amortization of TCA	\$18,112	\$0	\$18,112
TOTAL EXPENSES	\$809,467	\$141,842	\$667,625
EXCESS (DEFICIENCY)	(\$370,177)	(\$61,266)	(\$308,911)

Mackenzie County
51-Family Community Services

	2023 Budget	2023 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
840-Provincial grants	\$298,682	\$149,341	\$149,341
909-Other Sources -Grants			\$0
930-Contribution from Operating Reserves		\$0	\$0
TOTAL REVENUE	\$298,682	\$149,341	\$149,341
Excluding Requisitions	\$298,682	\$149,341	\$149,341
OPERATING EXPENSES			
255-Repair & maintenance - vehicles		\$20	(\$20)
274-Insurance		\$355	(\$355)
735-Grants to other organizations	\$881,809	\$533,042	\$348,767
763/764-Contributed to Reserve	\$20,000		\$20,000
DRP Expenses			
TOTAL EXPENSES	\$901,809	\$533,418	\$368,391
Excluding Requisitions	\$901,809	\$533,418	\$368,391
TOTAL EXPENSES	\$901,809	\$533,418	\$368,391
EXCESS (DEFICIENCY)	(\$603,127)	(\$384,077)	(\$219,050)

Mackenzie County
61-Planning Development

	2023 Budget	2023 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$23,000	\$8,934	\$14,066
520-Licenses and permits	\$50,000	\$39,792	\$10,208
526-Safety code permits	\$350,000	\$191,024	\$158,976
525-Subdivision fees		\$0	\$0
531-Safety code fees	\$12,000	\$4,452	\$7,548
560-Rental and lease revenue		\$0	\$0
630-Sale of non-TCA equipment		\$0	\$0
840-Provincial grants	\$55,800		\$55,800
930-Contribution from Operating Reserves	\$390,223	\$0	\$390,223
TOTAL REVENUE	\$881,023	\$244,202	\$636,821
Excluding Requisitions	\$881,023	\$244,202	\$636,821
OPERATING EXPENSES			
110-Wages and salaries	\$653,102	\$178,241	\$474,861
132-Benefits	\$138,917	\$44,666	\$94,251
136-WCB contributions	\$6,722	\$0	\$6,722
142-Recruiting			\$0
211-Travel and subsistence	\$9,000	\$73	\$8,927
212-Promotional expense	\$2,000	\$0	\$2,000
214-Memberships & conference fees	\$6,535	\$1,440	\$5,095
215-Freight	\$2,000	\$754	\$1,246
216-Postage	\$4,000	\$0	\$4,000
217-Telephone	\$980	\$291	\$689
221-Advertising	\$3,000	\$0	\$3,000
232-Legal fee	\$10,000	\$0	\$10,000
233-Engineering consulting		\$0	\$0
235-Professional fee	\$20,000	\$4,588	\$15,412
239-Training and education	\$4,400	\$150	\$4,250
242-Computer programming	\$75,875	\$16,959	\$58,916
255-Repair & maintenance - vehicles	\$2,000	\$2,843	(\$843)
258-Contracted Services	\$250,000	\$28,298	\$221,702
263-Rental - vehicle and equipment	\$12,000	\$994	\$11,006
271-Licenses and permits	\$2,000	\$3,005	(\$1,005)
274-Insurance	\$5,060	\$4,662	\$398
511-Goods and supplies	\$14,000	\$6,392	\$7,608
521-Fuel and oil	\$2,506	\$801	\$1,705
Non-TCA projects	\$446,023	\$4,773	\$441,250
DRP Expenses			
TOTAL EXPENSES	\$1,670,120	\$298,929	\$1,371,191
Excluding Requisitions	\$1,670,120	\$298,929	\$1,371,191
995-Amortization of TCA	\$10,783	\$0	\$10,783
TOTAL EXPENSES	\$1,680,903	\$298,929	\$1,381,974
EXCESS (DEFICIENCY)	(\$799,880)	(\$54,727)	(\$745,153)

Mackenzie County
63-Agriculture

	2023 Budget	2023 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$6,700	\$2,870	\$3,830
560-Rental and lease revenue	\$29,178	\$2,250	\$26,928
840-Provincial grants	\$133,907	\$0	\$133,907
909-Other Sources -Grants		\$0	\$0
930-Contribution from Operating Reserves	\$38,400	\$0	\$38,400
TOTAL REVENUE	\$208,185	\$5,120	\$203,065
Excluding Requisitions	\$208,185	\$5,120	\$203,065
OPERATING EXPENSES			
110-Wages and salaries	\$361,204	\$88,791	\$272,413
132-Benefits	\$69,161	\$21,901	\$47,260
136-WCB contributions	\$4,046	\$0	\$4,046
211-Travel and subsistence	\$12,840	\$1,326	\$11,514
212-Promotional expense	\$2,000	\$115	\$1,885
214-Memberships & conference fees	\$5,495	\$1,219	\$4,276
215-Freight			\$0
216-Postage		\$0	\$0
217-Telephone	\$2,220	\$871	\$1,349
221-Advertising	\$500	\$0	\$500
232-Legal fee			\$0
233-Engineering consulting	\$20,000	\$0	\$20,000
235-Professional fee	\$79,000	\$73,864	\$5,136
239-Training and education	\$1,450	\$0	\$1,450
242-Computer programming	\$9,000		\$9,000
252-Repair & maintenance - buildings	\$500		\$500
253-Repair & maintenance - equipment	\$10,000	\$0	\$10,000
255-Repair & maintenance - vehicles	\$8,000	\$803	\$7,197
258-Contracted Services		\$0	\$0
259-Repair & maintenance - structural	\$276,500	\$5,993	\$270,507
260-Roadside Mowing & Spraying	\$462,494	\$17,374	\$445,120
263-Rental - vehicle and equipment	\$4,000	\$0	\$4,000
271-Licenses and permits		\$84	(\$84)
274-Insurance	\$17,031	\$15,712	\$1,319
511-Goods and supplies	\$107,900	\$1,058	\$106,842
521-Fuel and oil	\$24,007	\$1,901	\$22,106
531-Chemicals and salt	\$75,000	\$0	\$75,000
994-Change in Inventory		\$0	\$0
735-Grants to other organizations	\$155,000	\$58,391	\$96,609
763/764-Contributed to Reserve	\$500,000		\$500,000
Non-TCA projects	\$30,000	\$0	\$30,000
DRP Expenses			
TOTAL EXPENSES	\$2,237,348	\$289,403	\$1,947,945
Excluding Requisitions	\$2,237,348	\$289,403	\$1,947,945
995-Amortization of TCA	\$40,206	\$0	\$40,206
TOTAL EXPENSES	\$2,277,554	\$289,403	\$1,988,151
EXCESS (DEFICIENCY)	(\$2,069,369)	(\$284,283)	(\$1,785,086)

Mackenzie County
66-Subdivision

	2023 Budget	2023 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
424-Sale of land	\$10,000		\$10,000
522-Municipal reserve revenue	\$80,000	(\$34,893)	\$114,893
525-Subdivision fees	\$125,000	\$24,514	\$100,487
597-Other revenue			\$0
TOTAL REVENUE	\$215,000	(\$10,380)	\$225,380
Excluding Requisitions	\$215,000	(\$10,380)	\$225,380
OPERATING EXPENSES			
110-Wages and salaries	\$259,130	\$90,544	\$168,586
132-Benefits	\$52,213	\$20,436	\$31,777
136-WCB contributions	\$2,879	\$0	\$2,879
211-Travel and subsistence	\$2,000	\$184	\$1,816
214-Memberships & conference fees	\$1,225	\$725	\$500
215-Freight		\$0	\$0
216-Postage	\$2,000	\$0	\$2,000
217-Telephone	\$960	\$171	\$789
233-Engineering consulting	\$30,000	\$0	\$30,000
235-Professional fee	\$25,000	\$0	\$25,000
239-Training and education	\$2,000	\$753	\$1,247
263-Rental - vehicle and equipment	\$5,400	\$1,800	\$3,600
511-Goods and supplies	\$4,000	\$0	\$4,000
763/764-Contributed to Reserve	\$80,000		\$80,000
DRP Expenses			
TOTAL EXPENSES	\$466,807	\$114,613	\$352,194
Excluding Requisitions	\$466,807	\$114,613	\$352,194
TOTAL EXPENSES	\$466,807	\$114,613	\$352,194
EXCESS (DEFICIENCY)	(\$251,807)	(\$124,993)	(\$126,814)

Mackenzie County
71-Recreation Department

	2023 Budget	2023 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
930-Contribution from Operating Reserves	\$6,862	\$0	\$6,862
940-Contribution from Capital Reserves	\$16,144	\$0	\$16,144
TOTAL REVENUE	\$23,006	\$0	\$23,006
Excluding Requisitions	\$23,006	\$0	\$23,006
OPERATING EXPENSES			
252-Repair & maintenance - buildings			\$0
274-Insurance	\$91,102	\$54,678	\$36,424
511-Goods and supplies		\$0	\$0
544-Electrical power		\$0	\$0
735-Grants to other organizations	\$1,079,252	\$535,833	\$543,419
763/764-Contributed to Reserve	\$60,000		\$60,000
831-Interest - long term debt		(\$949)	\$949
832-Principle - Long term debt		\$0	\$0
Non-TCA projects	\$30,920		\$30,920
DRP Expenses			
TOTAL EXPENSES	\$1,261,274	\$589,562	\$671,712
Excluding Requisitions	\$1,261,274	\$589,562	\$671,712
995-Amortization of TCA	\$644,710	\$0	\$644,710
TOTAL EXPENSES	\$1,905,984	\$589,562	\$1,316,422
EXCESS (DEFICIENCY)	(\$1,882,978)	(\$589,562)	(\$1,293,416)

Mackenzie County
72-Parks Playgrounds

	2023 Budget	2023 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$73,560	\$0	\$73,560
930-Contribution from Operating Reserves	\$6,000	\$0	\$6,000
940-Contribution from Capital Reserves	\$30,000		\$30,000
TOTAL REVENUE	\$109,560	\$0	\$109,560
Excluding Requisitions	\$109,560	\$0	\$109,560
OPERATING EXPENSES			
110-Wages and salaries	\$98,922	\$32,656	\$66,266
132-Benefits	\$14,923	\$6,440	\$8,483
136-WCB contributions	\$1,108	\$0	\$1,108
211-Travel and subsistence	\$2,400	\$0	\$2,400
214-Memberships & conference fees	\$1,720		\$1,720
215-Freight	\$1,100	\$15	\$1,085
217-Telephone	\$1,000	\$535	\$465
221-Advertising	\$400	\$0	\$400
233-Engineering consulting	\$20,000	\$0	\$20,000
235-Professional fee	\$100		\$100
239-Training and education	\$2,400		\$2,400
252-Repair & maintenance - buildings	\$8,000	\$0	\$8,000
253-Repair & maintenance - equipment	\$19,000	\$68	\$18,932
255-Repair & maintenance - vehicles	\$12,000	\$3,348	\$8,652
258-Contracted Services	\$92,700	\$0	\$92,700
259-Repair & maintenance - structural	\$85,800	\$0	\$85,800
263-Rental - vehicle and equipment			\$0
266-Communications	\$1,000	\$0	\$1,000
271-Licenses and permits	\$4,000	\$15	\$3,985
272-Damage claims		\$0	\$0
274-Insurance	\$4,018	\$2,496	\$1,522
511-Goods and supplies	\$33,300	\$92	\$33,208
521-Fuel and oil	\$2,606	\$0	\$2,606
534-Gravel (apply; supply and apply)			\$0
994-Change in Inventory		\$0	\$0
543-Natural gas	\$984	\$199	\$785
544-Electrical power	\$2,946	\$80	\$2,866
763/764-Contributed to Reserve	\$50,000		\$50,000
Non-TCA projects	\$36,000	\$0	\$36,000
DRP Expenses			
TOTAL EXPENSES	\$496,427	\$45,943	\$450,484
Excluding Requisitions	\$496,427	\$45,943	\$450,484
995-Amortization of TCA	\$113,327	\$0	\$113,327
TOTAL EXPENSES	\$609,754	\$45,943	\$563,811
EXCESS (DEFICIENCY)	(\$500,194)	(\$45,943)	(\$454,251)

	2023	2023 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
OPERATING EXPENSES			
212-Promotional expense	\$11,000	\$4,443	\$6,557
214-Memberships & conference fees	\$12,500	\$0	\$12,500
221-Advertising	\$5,000	\$0	\$5,000
DRP Expenses			
TOTAL EXPENSES	\$28,500	\$4,443	\$24,057
Excluding Requisitions	\$28,500	\$4,443	\$24,057
TOTAL EXPENSES	\$28,500	\$4,443	\$24,057
EXCESS (DEFICIENCY)	(\$28,500)	(\$4,443)	(\$24,057)

Mackenzie County
74-Library Services

	2023 Budget	2023 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
940-Contribution from Capital Reserves	\$20,000		\$20,000
TOTAL REVENUE	\$20,000	\$0	\$20,000
Excluding Requisitions	\$20,000	\$0	\$20,000
OPERATING EXPENSES			
274-Insurance	\$3,653	\$3,176	\$477
735-Grants to other organizations	\$262,082	\$128,713	\$133,369
Non-TCA projects	\$20,000		\$20,000
DRP Expenses			
TOTAL EXPENSES	\$285,735	\$131,889	\$153,846
Excluding Requisitions	\$285,735	\$131,889	\$153,846
TOTAL EXPENSES	\$285,735	\$131,889	\$153,846
EXCESS (DEFICIENCY)	(\$265,735)	(\$131,889)	(\$133,846)

Investment Report for Period Ending April 30, 2023

Reconciled Bank Balance on April 30, 2023

Reconciled Bank Balance 30-Apr-23 \$ 4,335,214

Investment Values on April 30, 2023

Short term T-Bill (1044265-26)	\$	261,114.86
Long term investments (EM0-0374-A)	\$	9,102,340.06
Short term notice on amount 31 days	\$	6,410,149.35
Short term notice on amount 31 days (Mitigation)	\$	2,179,898.26
Short term notice on amount 60 days	\$	4,169,545.03
90 Day Non Redeemable GIC	\$	4,097,408.69
90 Day Non-Redeemable GIC - HL AG	\$	101,139.18
Vision Credit Union - 2 year	\$	2,197,694.07

Total Investments **\$ 28,519,290**

Total Bank Balance and Investments **\$ 32,854,503**

These balances include
'market value changes'.

Revenues

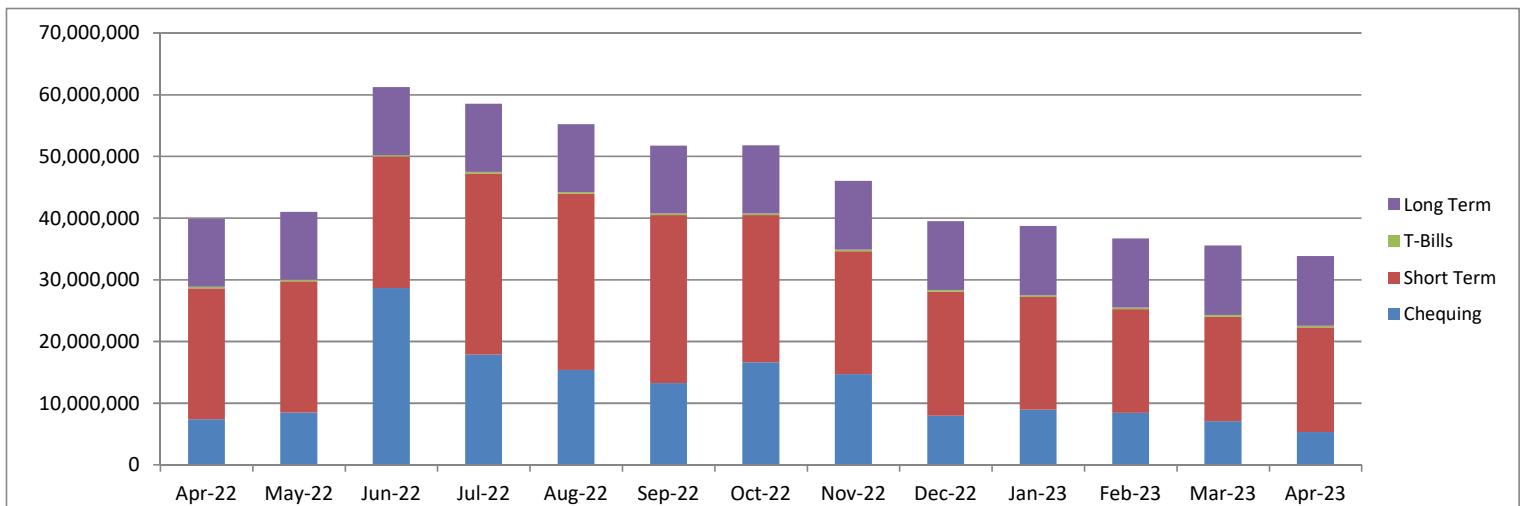
Interest received from investments
Interest accrued from investments but not received.

	Total YTD	Short Term YTD	Long Term YTD
Interest received from investments	\$ 175,948.50	\$ 144,366.60	\$ 31,581.90
Interest accrued from investments but not received.	\$ 207,041.06	\$ -	\$ 207,041.06
	\$ 382,989.56	\$ 144,366.60	\$ 238,622.96

Interest received, chequing account
Total interest revenues before investment manager fees
Deduct: investment manager fees for investments
Total interest revenues after investment manager fees

	\$ 135,457.17	\$ 135,457.17	
Total interest revenues before investment manager fees	\$ 518,446.73	\$ 279,823.77	\$ 238,622.96
Deduct: investment manager fees for investments	\$ (11,748.65)		\$ (11,748.65)
Total interest revenues after investment manager fees	\$ 506,698.08	\$ 279,823.77	\$ 226,874.31

Balances in the Various Accounts - Last 13 Months





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2023
Presented By:	Jennifer Batt, Interim Director of Finance
Title:	Appointment of Auditors

BACKGROUND / PROPOSAL:

Under the Municipal Government Act s.280, each Council must appoint one or more auditors for the municipality.

Policy FIN003 – Auditors states that “Council shall appoint an auditor for a four year term by June 1st of the second year following a general election.

The Chief Administrative Officer or designate shall, at the request of Council, solicit proposals for the provision of audit services prior to the selection.”

Council may choose to extend the current agreement by 4 years with Wilde and Company, or solicit proposals for services.

Wilde and Company have been the County’s auditing firm including the LAPP audit for the last 14 years and below is an analysis of fees charged:

	Interim Audit	Year End Audit	Additional Consultation
2009	\$18,080	\$47,600	
2010	\$20,700	\$44,600	\$23,900
2011	\$21,500	\$47,800	
2012	\$21,300	\$46,100	
2013*	\$21,500	\$57,500	\$35,200
2014	\$22,500	\$52,000	
2015**	\$22,500	\$57,200	\$24,050
2016**	\$31,500	\$74,000	\$131,700
2017	NIL	\$86,400	\$64,300
2018*	\$15,500	\$63,100	\$32,800
2019*^	\$30,000	\$85,000	\$45,800

2020*	\$33,500	\$89,500	\$1,800
2021*	\$24,000	\$61,000	\$2,500
2022*	\$20,000	\$60,000 YTD	\$2,500 est

**During the 2013, 2018,2019,2020,2021 and 2022 year additional services, and fees were incurred due to grants (DRP/Mitigation) documentation, and verification services for audit.*

***Includes Caribou Habitat (Additional Consulting)*

^audit completed remote due to Covid restrictions.

OPTIONS & BENEFITS:

Option

Year 2022 was the last audit year under Wilde & Company’s appointment. Council has two options:

1. Extend the contract with Wilde & Company for the 2023-2026 year.
2. Issue a Request for Proposal for auditing services.

COSTS & SOURCE OF FUNDING:

Annual operating budget.

Pricing varies there are additional grants, and funding allocations

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

Administration to communicate Council decision.

POLICY REFERENCES:

FIN003 - Auditors

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That Wilde and Company Chartered Accountants be appointed as the County’s auditors for the 2023-2026 term.

Mackenzie County

Title	AUDITORS	Policy No:	FIN003
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Legislation Reference	Municipal Government Act, Section 280
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<p>Purpose</p> <p>To establish the terms for appointment of auditors for the municipality.</p>

<p>Policy Statement and Guidelines</p> <p>Council shall appoint an auditor for a four year term by June 1st of the second year following each general election.</p> <p>The Chief Administrative Officer or designate shall, at the request of Council, solicit proposals for the provision of audit services prior to the selection.</p>

	Date	Resolution Number
Approved	Oct 14/98	98-312
Amended	May 6, 2008	08-05-355
Amended	May 26, 2021	21-05-442



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2023
Presented By:	Louise Flooren, Manager of Legislative & Support Services
Title:	Councillor Expense Claims

BACKGROUND / PROPOSAL:

Councillor Honorariums and Expense Claims are reviewed by Council on a monthly basis.

A copy of the following councillor Honorariums and Expense Claims will be presented at the meeting:

- April – All Councillors

As per Bylaw 1272-22 Honorariums and Expense Claim:

“21. In the event that a discrepancy is noted on an expense or honorarium claim, Administration shall recommend a resolution of Council for approval of the expense in question. If the expense in question is not approved, the amount will be deducted from their next expense claim.”

The 2023 budget is approved with \$3,500 in travel and subsistence for attendance at regular meetings with Mackenzie Frontier Tourist Association (MFTA). Administration supports council’s enthusiasm to promote Economic Development and would like to ensure that funds are available.

OPTIONS & BENEFITS:

Reallocate unused funds from the designated Federation of Canadian Municipalities (FCM) budget to the MFTA travel and subsistence budget to showcase the Mackenzie County region.

COSTS & SOURCE OF FUNDING:

2023 Operating Budget

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

1272-22 Honorariums and Expense Reimbursement Bylaw

RECOMMENDED ACTION:

Motion #1

Simple Majority Requires 2/3 Requires Unanimous

That the Council operating funds from the Federation of Canadian Municipalities budget in the amount of \$19,440 be reallocated to the following:

Economic Developers Association	\$10,500
Mackenzie Frontier Association Tradeshows	\$ 6,940
Community Planning Association of Alberta	\$ 2,000

Motion #2

Simple Majority Requires 2/3 Requires Unanimous

That the expense claims for the attendance at the Tradeshows in Peace River, Alberta and Fort Smith, Northwest Territories on behalf of the Mackenzie Frontier Tourism Association be approved.



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2023
Presented By:	Louise Flooren, Manager of Legislative and Support Services
Title:	Members at Large Expense Claims

BACKGROUND / PROPOSAL:

Members at Large expense claims are reviewed by Council on a monthly basis.

A copy of the following Members at Large Expense Claims will be presented at the meeting:

Name	Board/Committee	Month
Erik Carter	Municipal Planning Commission	April/May
Tim Driedger	Municipal Planning Commission	April/May
Andrew O'Rourke	Municipal Planning Commission	April

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

2023 Operating Budget.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Bylaw 1272-22- Honorariums and Expense Reimbursement Bylaw

RECOMMENDED ACTION:

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

That the Member at Large Expense Claims for April 2023 be received for information.



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2023
Presented By:	Caitlin Smith, Director of Planning and Agriculture
Title:	Budget Amendment - Asphalt Paving 105 Avenue

BACKGROUND / PROPOSAL:

The opportunity to complete asphalt along 105 Avenue in the hamlet of La Crete is available as the commercial land development east of the area is now paving the roads in that subdivision.

There are approximately 95 meters of road to be paved on 105 Avenue to connect to existing paved 99 Street.

Please see attached map.

As per Policy FIN018 – Local Improvement Tax Application, if this project is approved and initiated by the County, a local improvement tax is to be imposed based on 30% cost recovery from the properties benefiting from the street improvement.

Administration has reached out to the benefitting owners. One of the landowners has requested paying the full amount with no interest. The other landowner has not decided which payment option they will choose.

A Local Improvement Bylaw for this project will be presented at a future meeting once all benefitting landowners confirm payment option.

OPTIONS & BENEFITS:

The County will save money on mobilizing and demobilizing costs since the paving company will be paving the adjacent subdivision’s roads.

It would be a missed opportunity to not complete the paving of this section of road, in conjunction with the subdivision paving. All other streets and avenues are paved in the area except for this small piece of 105 Avenue, which is currently gravel.

COSTS & SOURCE OF FUNDING:

As per Policy FIN018, the County's portion would be seventy percent (70%) of the project cost, and the benefiting owner would be thirty percent (30%) of the cost of the road upgrade. The County does own a parcel that is affected by the improvement, which would require an additional \$2,437.38 in funding, as well as one of the benefiting owners would only be required to pay 50% of the 30% local improvement fee to be imposed on their parcel, as the improvement does not front but abuts the property.

Section 2 stated:

c) Frontage for a corner non-residential lot:

- 1) lot with one legal access shall be assessed at 100% on the applicable local improvement that it fronts and shall be assessed at 50% on the applicable local improvement that it does not front but abuts and therefore benefits from;
- 2) lot with multiple legal accesses shall be assessed at 100% on the applicable local improvement on all sides having a legal access.

The County's funding required for this project would be \$43,180.80 taking all of the above into consideration., and the benefiting land owners' portion would be \$9,763.20.

One adjacent landowner has proposed to pay their portion in a lump sum this year, rather than pay in installments over 10 years with interest. Administration is still awaiting confirmation from another benefiting owner.

SUSTAINABILITY PLAN:

Goal S4 - The capacity of infrastructure in County hamlets and rural communities keeps pace with their growth and is planned in a way that ensures their sustainability.

COMMUNICATION / PUBLIC PARTICIPATION:

Administration has reached out to the benefitting owners. One of the landowners has requested paying the full amount. The other landowner has not decided which payment option they will choose.

POLICY REFERENCES:

Policy FIN018 Frontage Assessments

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the 2023 Capital Project Budget be amended to include the Asphalt Paving 105 Avenue Project in the amount of \$52,944, with \$9,763 coming from Local Improvement Tax, and \$43,181 from Road Reserve.

Mackenzie County

Title	Local Improvement Tax Application	Policy No:	FIN018
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Purpose

To provide for the implementation of local improvement tax to be assessed in all areas for the installation of improvements such as curb, gutter, pavement and sidewalks, improvements to street lighting structures during a street improvement from rural to urban standard, and new hamlet water and sewer mains installation.

Local improvement tax will be assessed in accordance with Division 7, Local Improvement Tax, of the Municipal Government Act.

DEFINITIONS

For the purpose of this policy the following definition shall apply:

Frontage, Residential means the entire length in meters of the street-facing property line of a lot with an assigned address, excluding a municipal lane or alleyway.

Frontage, Non-Residential means the length in meters of the property line of non-residential use, parallel to and along each legally accessible public street, excluding a municipal lane or alleyway that it borders.

Street improvements are defined as a structural enhancement such as ditch to curb and gutter, and no sidewalk to sidewalk, upgrades to street lighting from wood pole to steel pole structures.

POLICY STATEMENT AND GUIDELINES

Mackenzie County recognizes the need for a local improvement tax to be charged for the installing of new or for the improving of municipal infrastructure in the residential, institutional, industrial and commercial areas within the hamlets. This tax is needed to supplement the annual budget approvals so that all needed improvements can be made in a timely manner.

The specified percentage of total local improvement cost to be assessed to the landowners as defined in this policy. These local improvement costs will then be evenly distributed amongst the benefiting landowners as provided in the Municipal Government Act.

1. The following local improvement tax assessments are to be used:

- a) Thirty (30%) percent of local improvement costs will be assessed to the landowners for street improvement projects initiated by Mackenzie County.
- b) Hundred (100%) percent of local improvement costs will be assessed to the landowners for street improvement projects initiated by petition to Mackenzie County.
- c) While the responsibility for installation of new water and sewer lines lies with a subdivision developer, the County may construct extensions of the existing hamlet water and sewer main lines upon a request from the landowners. Each proposed improvement to replace or extend the existing water and sewer mains will be assessed individually by Council and up to hundred (100%) percent of local improvement costs may be assessed to the landowners. For the areas where large undeveloped land parcels exist within a hamlet, a water and sewer connecting fee may be applicable instead of local improvement. The fees shall be payable upon connection and will be established by a bylaw.

2. Local improvement tax will be charged in accordance with the following:

- a) Charges can be based on:
 - 1) assessment prepared in accordance with MGA, Part 9,
 - 2) each parcel of land,
 - 3) each unit of frontage, or
 - 4) each unit of area.
- b) Frontage for an odd shaped or corner residential lot will be assessed on the average between the front and rear property lines for the local improvement it fronts.
- c) Frontage for a corner non-residential lot:
 - 1) lot with one legal access shall be assessed at 100% on the applicable local improvement that it fronts and shall be assessed at 50% on the applicable local improvement that it does not front but abuts and therefore benefits from;
 - 2) lot with multiple legal accesses shall be assessed at 100% on the applicable local improvement on all sides having a legal access.

	Date	Resolution Number
Approved	19-Jun-01	01-323
Amended	19-Mar-02	02-216
Amended	29-Apr-03	03-250

Amended	22-Mar-05	05-151
Amended	11-Apr-07	07-345
Amended	31-May-11	11-05-468
Amended	24-Apr-13	13-04-292



L: 29.96 m (98.29 ft)

MC

L: 31.88 m (104.58 ft)

L: 63.14 m (207.16 ft)

SUNCORE ENERGY

NW-10-106-15-W5

99 ST

105 AVE

L: 95.01 m (311.72 ft)

SUNRISE TRANSPORT

L: 91.84 m (301.32 ft)

Mackenzie County

Mackenzie County

Date Created: 5/24/2023



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2023
Presented By:	Willie Schmidt, Fleet Maintenance Manager
Title:	Capital Project - AWD 160M Graders X3 (2021) Auction

BACKGROUND / PROPOSAL:

In December 2021, a budget amendment to purchase 3 graders was approved in the 2021 capital budget, giving administration the authority to move forward with ordering the 2022 graders as there was anticipated price increases, and delays in grader delivery.

At the time of the motions, there were three grader anniversaries expiring in fall of 2022.

To ensure that the county received current funding for the graders as they were anticipated to arrive in 2022, at the May 25, 2022 Council meeting the following motions were made:

MOTION 22-05-406 *That administration advertise the 140M AWD Grader publicly for sale with a reserve bid of \$ 225,000.*

CARRIED

MOTION 22-05-407 *That administration advertise the 160M AWD Grader publicly for sale with a reserve bid of \$ 270,000.*

CARRIED

Due to inventory delays, one grader has arrived in May of 2023, while the other two AWD 160M Graders have not arrived but are expected in the next 4-6 weeks.

Administration has recently listed two graders for sale by Public Auction at the Fort Vermilion Council Chambers on June 6. One grader being the 2016-140M that was used

in Zama which would be replaced with a 2018 -160M grader, and the other will be one of the three 2018-160Ms.

As part of the budget approval, there were 3 graders identified as buy backs estimated to fund \$675,000 of the budget, however administration is now requesting that only 2 units be sold due to the addition of a grader operator for special projects position which was approved April 4th, and incorporated into the 2023 budget.

If minimum reserve is not met on either grader, the option for buy back remains with CAT for the 160M only at the reserve amount of \$275,000. The 140M would either have to remain in the fleet or be sold below reserve.

OPTIONS & BENEFITS:

Option #1:

Retaining one of the 2018-160M AWD grader would be used to assist with projects, and could also be used as a “sub” when other graders are not in service. Finning would provide a stipend of \$850/per day to use this grader as a “sub” in the event that one of the units under warranty is down for repairs.

Administration is requesting to keep a grader as an extra to help with projects within the County, as well as busy times for snowfall, and to assist with maintenance of rough road conditions throughout the County.

Option #2

If either grader does not meet reserve, administration is to contact CAT for the 160M buyback amount, and review further options on the 140M and present to Council at a future meeting.

COSTS & SOURCE OF FUNDING:

The 2021 graders were budgeted for \$1,714,101, and all three (3) 2018 graders had a buy back value of \$225,000 each; for a total of \$675,000. The balance of the purchase price has been approved for Municipal Sustainability Initiative funding.

By reducing the number of graders being offered for sale from three to two would require additional funding, if the \$675,000 allocation is not met with the sale of 2 graders on June 6th.

The cost of new graders has gone up approximately 20% since 2021 on the first three (3) graders ordered last year and an additional 40% for the most recent order in 2023.

As prices have increased significantly for new graders, there is a high possibility that bids will exceed the reserve bid advertised for these grader:

Reserves - 140M - \$225,000 - 160M - \$275,000

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

The Public Auction sale has been posted on the Mackenzie County Facebook page and in the Big Deal Bulletin (attached).

POLICY REFERENCES:

FIN029 Asset Disposal Policy

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Council approve the Public Auction of 2 graders on June 6, 2023 with consideration of a budget amendment required once the auction has been completed, if the full funding of \$675,000 is not realized.

Mackenzie County

Title	Asset Disposal Policy	Policy No:	FIN029
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Legislation Reference	Municipal Government Act, 17 (1) and 70
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Purpose

To provide a framework and guidance for the disposal of county's assets.

1. INTRODUCTION

Mackenzie County replaces its assets that outlive their useful lives and/or are no longer required for operational reasons.

2. OBJECTIVES

The objectives of the asset disposal policy are to:

- Safeguard county's assets against inappropriate disposal or loss.
- Ensure that the disposal is advertised in public media (if applicable).
- Ensure that all people who are interested in the asset have an equal opportunity to purchase the asset.
- Ensure that the assets are sold at no less than fair market value unless otherwise approved by Council.
- Improve and enhance the control over asset disposal.

3. SCOPE

The asset disposal policy is applicable to all County's assets.

4. ASSET DISPOSAL REQUEST

All departments shall plan for disposal of assets on an annual basis in conjunction with their departments' annual budget preparation.

The departments that intend to dispose their assets are responsible for preparing the asset disposal request form (Schedule A).

The planning for disposal should include a detailed assessment of assets identified as surplus, redundant or obsolete by the department. In assessing the assets considered for disposal, the departments should consider the following:

- Assets can still deliver the services at acceptable quality level.
- Assets can still deliver services effectively and efficiently.
- Assets have reached the end of their useful life.
- Assets have become uneconomical to operate and maintain.
- The technology of the assets is outdated.
- Assets have negative effects on the community and environments.

5. APPROVAL OF ASSET DISPOSAL

The disposal request shall be submitted to Chief Administrative Officer or Designate for approval. Chief Administrative Officer or Designate shall be responsible for assessing and approving the disposal request. A copy of the approved form shall be submitted to the County's Finance Controller.

6. ADVERTISEMENT

If applicable, the approved disposal shall be publicly advertised through the appropriate media as specified in the asset disposal request and approved by the Chief Administrative Officer.

7. DISPOSAL METHODS

The following methods of disposal shall be used:

- Surplus Sale

The advantages of sale are as follows:

- The process is open to public.
- It may maximize the number of potential buyers when selling the assets.
- All potential buyers have equal opportunities to purchase the assets.
- Can be sold alongside other non-asset items being disposed of by the County.
- The transaction may be settled at fair market value.
- No marketing fees for Surplus Sale, as advertising can be done in house, and on website, social media.
- No commission fees.

- Public Auction

The advantages of auctions are as follows:

- The process is open to public.
- It may maximize the number of potential buyers when selling the assets.
- All potential buyers have equal opportunities to purchase the assets.
- The transaction may be settled at fair market value.

The disadvantages of auctions may include:

- The commission fees may be higher than the selling fees for private sales.
- The marketing fees for public auction may be higher than private sales.

- Trade-in

The disposed assets may be traded-in on purchasing new assets. This method is applicable to the vehicles and equipment categories of assets. When this method is selected, the department is responsible to have the quote for trade-in value from the vendor. The trade-in value offered by the vendor needs to be assessed by the person who conducts the transaction to ensure this value is fair and reasonable. The trade-in value must be approved by the Chief Administrative Officer or Designate before entering into the trade-in agreement.

- Tender

The value of the disposed assets and the prospect of maximizing the disposal value need to be considered when selecting this method. A reserved bid shall be set for all assets proposed to be disposed by this method. The tenders shall be advertised for two consecutive weeks. After the tender is closed, the tenders shall be open in the presence of the Finance Controller. The results of the tender shall be presented to Chief Administrative Officer with a recommendation of the successful bidder and approving the appropriate action.

If all received tenders are below the predetermined reserved bid, a request for decision shall be prepared and submitted to Council requesting to dispose an asset below the reserved bid to the highest bidder.

- Donation

The surplus assets can be donated to registered charities, not-for-profit organizations, and other governments. The transfers of the disposed assets shall be approved by Chief Administrative Officer or Designate

before transferring the ownership and physical assets. A quarterly report of such activities shall be submitted to Council.

- Other

Other methods of disposal may be utilized as authorized by the Chief Administrative Officer. A quarterly report of such activities shall be submitted to Council.

8. APPROVAL OF THE TRANSACTION

Director of Finance shall be responsible for approving the financial transactions resulting from disposal of assets.

9. TRANSFER THE PHYSICAL ASSETS TO THE PURCHASERS

The departments that dispose their assets are responsible for transferring the ownership and physical assets. When transferring the assets to the purchasers, the purchasers must present the original receipt of the payment.

The department shall be responsible for notifying the County's Insurance Clerk that removal of an asset from the County's insurance is required.

10. ADMINISTRATIVE RESPONSIBILITY

Chief Administrative Officer or designate is responsible for compliance with this policy.

	Date	Resolution Number
Approved	08-Nov-11	11-11-909
Amended	2022-07-13	22-07-519
Amended		

**Schedule A
Asset Disposal Policy**

ASSET DISPOSAL REQUEST FORM	
SECTION A: INFORMATION ABOUT THE DISPOSED ASSET	
UNIT NUMBER:	
TYPE OF THE ASSET:	
DESCRIPTION OF THE ASSET:	
SERIAL NUMBER:	
DATE ACQUIRED:	
ORIGINAL COSTS:	
EXPECTED USEFUL LIFE:	
ESTIMATED FAIR VALUE:	
DISPOSING DEPARTMENT:	
SECTION B: PROPOSED DISPOSAL PLAN	
ESTIMATED DATE OF DISPOSAL:	
REASON FOR DISPOSAL:	
ADVERTISEMENT PLAN:	
DISPOSAL METHOD:	
DISPOSAL VALUE:	
PURCHASER NAME:	
OTHER COMMENTS:	
DEPARTMENT MANAGER/DIRECTOR	DATE
SECTION C: APPROVAL OF DISPOSAL	
CHIEF ADMINISTRATIVE OFFICER	DATE

FOR SALE

by Open Bid at Fort Vermilion
Council Chambers

2 Motor Graders & Tool Cat

- **2016 140M AWD - 7162 hours**
Minimum bid - \$225,000
- **2018 160M AWD - 7400 hours**
Minimum bid - \$275,000
- **2013 Tool Cat 5610 - 2133 hours**
Minimum bid - \$40,000

Hours are as of May 10, 2023

**Graders are currently in use, estimated to
be available July, 2023.**

For more information and to view
items, please contact
Willie Schmidt,
Fleet Maintenance Manager at
780.841.1666

**Bidding will begin at 11:00 am
during the Council Meeting on
Tuesday, June 6, 2023**





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2023
Presented By:	Caitlin Smith, Director of Planning and Agriculture
Title:	Municipal Planning Commission Meeting Minutes

BACKGROUND / PROPOSAL:

The approved minutes of the April 20, 2023 and the unapproved minutes of May 11, 2023 Municipal Planning Commission meetings are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the unapproved Municipal Planning Commission meeting minutes of April 20, 2023 and May 11, 2023 be received for information.

**MACKENZIE COUNTY
Municipal Planning Commission Meeting**

**Mackenzie County Office
La Crete, AB**

Thursday, May 11, 2023 @ 10:00 a.m.

- PRESENT:** Erick Carter Chair, MPC Member
 Tim Driedger Vice Chair, MPC Member
 David Driedger Councillor, MPC Member
 Andrew O'Rourke MPC Member
- ADMINISTRATION:** Caitlin Smith Director of Planning and Agriculture
 Ryleigh-Raye Wolfe Environmental Planner
 Jackie Roberts Development Officer
 Lynda Washkevich Development Officer
 Laura Braun Administrative Assistant/Recording Secretary
- MEMBERS OF THE PUBLIC:** Peter Unrau
 Allan Derksen
 John Derksen
 John Janzen
 John Bergen
- REGRETS:** Jacquie Bateman

MOTION 1. CALL TO ORDER

Erick Carter called the meeting to order at 10:02 a.m.

2. ADOPTION OF AGENDA

MPC 23-05-060 MOVED by Tim Driedger

That the agenda be adopted as presented.

CARRIED

3. MINUTES

a) Adoption of Minutes

MPC 23-05-061 MOVED by Andrew O'Rourke

That the minutes of the April 20, 2023 Municipal Planning Commission

meeting be adopted as presented.

CARRIED

4. TERMS OF REFERENCE

For Information.

6. SUBDIVISIONS

- a) **15-SUB-23 John & Tina Bergen
10 acres (1 Lot) in "A"
NE 36-105-13-W5M (South of HWY 88 Connector)**

MPC 23-05-062 MOVED by David Driedger

That Subdivision Application 15-SUB-23 in the name of John & Tina Bergen on NE-36-105-13-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B**, containing one (1) lot equaling 10 acres (4.04 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,
 - I. Any permanent buildings on the property must be constructed 2% above the grade of the road.
 - b) Mitigation measure must be in place in order to avoid water damage from potential pluvial flooding,
 - c) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense,
 - d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015,

- e) **Provision of a storm water management plan. Contact Planning and Development staff at (780) 928-3983 to discuss the requirements for your subdivision.**
- f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration,
- g) Provision of utility rights-of-way as required by ATCO Electric, TELUS, Northern Lights Gas Co-op, and others,
- h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached,
- i) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**
- j) **Provision of Municipal Reserve in the form of designated land is to be acquired at 10 % of the subject land. Therefore, the land required for this proposed 10 acre subdivision equals 1 acre as credit towards a road widening.**

CARRIED

- e) **19-SUB-23 John, Tina & Tyler Bergen
10 acres (1 Lot) in "A"
SW 31-109-11-W5M**

MPC 23-05-063 **MOVED** by Tim Driedger

That Subdivision Application 19-SUB-23 in the name of John, Tina & Tyler Bergen on SW-31-109-11-W5M be APPROVED with the following conditions:

1. This approval is for a **Type B** subdivision, 10.0 acres (4.04 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,
 - I. Any permanent buildings on the property must be constructed 2% above the grade of the road.
 - b) Mitigation measure must be in place in order to avoid water damage from potential pluvial flooding,
 - c) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense,
 - d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015,
 - e) **Provision of a storm water management plan. Contact Planning and Development staff at (780) 928-3983 to discuss the requirements for your subdivision.**
 - f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration,
 - g) Provision of utility rights-of-way as required by ATCO Electric, TELUS, Northern Lights Gas Co-op, and others,
 - h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached,
 - i) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the**

proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.

CARRIED

- f) 21-SUB-23 John & Lisa Derksen
10 acres (1 Lot) in "A"
NW 12-106-13-W5M (South of HWY 88 Connector)**

MPC 23-05-064 MOVED by Andrew O'Rourke

That Subdivision Application 21-SUB-23 in the name of John & Lisa Derksen on NW-12-106-13-W5M be APPROVED with the following conditions:

1. This approval is for a **Type B** subdivision, 10.0 acres (4.04 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,
 - I. Any permanent buildings on the property must be constructed 2% above the grade of the road.
 - b) Mitigation measure must be in place in order to avoid water damage from potential pluvial flooding,
 - c) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense,
 - d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015,
 - e) **Provision of a storm water management plan. Contact Planning and Development staff at (780) 928-3983 to discuss the requirements for your subdivision.**

- f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration,
- g) Provision of utility rights-of-way as required by ATCO Electric, TELUS, Northern Lights Gas Co-op, and others,
- h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached,
- i) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

- c) **17-SUB-23 West Ridge Apartments
0.89 acres (Boundary Adjustment) (3 Lots) in "H-R2"
SW 9-106-15-W5M; Plan 992 5746, Block 25, Lots 1-4
(La Crete)**

MPC 23-05-065 MOVED by Andrew O'Rourke

That Subdivision Application 17-SUB-23 in the name of West Ridge Apartments (Allan Paul Derksen and Peter Unrau) on SW-9-106-15-W5M; Plan 992 5746, Block 25, Lots 1-4 be APPROVED with the following conditions:

1. This approval is for a BOUNDARY ADJUSTMENT, containing 3 lot(s), totalling 0.89 acres (0.361 hectares).
2. The Applicant/Developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the

Municipality,

- b) Provision of all sanitary systems including service lines, main and appurtenances as required by the Municipality,
- c) Provision of all water lines, including all fittings and valves as required by the County,
- d) Provision of municipal servicing (water and sanitary sewer) to each lot,
- e) All drainage systems, provisions for weeping tile flow where a high-water table or other subsurface conditions cause continuous flow in the weeping tile, and associated works, all as and where required by the County. Where trunk storm sewer mains are required, the County shall reimburse the Developer for the cost of the trunk storm sewer mains in accordance with current County policy;

The developer shall provide the municipality with a site drainage and surface water management plan that outlines the following:

- (1) Drainage of internal road system,
 - (2) Erosion prevention systems, if required,
 - (3) Direction of site drainage, and
 - (4) Elevation plans for each lot
- f) Provision of paved internal roads, sidewalks and other infrastructure as required by the County in accordance to Mackenzie County Engineering Guidelines and at Developers expense, such construction of roads to serve the lots to be created by the subdivision;
 - g) Provision of paved access to lot being created by the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developers' expense. This requirement is in accordance with Urban Development Standards DEV001;
 - h) Provision of street lighting with underground wiring, design and location as required by the County,
 - i) Engineered signage package,
 - j) Provision of utilities (power, gas, telephone, etc.) to each

lot. Such utilities to be provided in a location and to a standard to be approved by the appropriate utility company and the County. Responses from utilities companies are shown in Schedule "C" hereto attached. Written confirmation of the completed utility installation is required to be submitted to the County by each utility company prior to registration of the subdivision,

- k) Provision of and/or negotiation for utilities rights-of-way and/or easements as required by utilities companies. Any costs incurred for line relocation will be the responsibility of the developer. All utility lanes/lots must be accessible. All public utility lanes/lots shall be cleared to ground level with all tree stumps and debris removed and then landscaped. Where necessary, utility lanes/lots shall be excavated or landscaped to provide drainage for the subdivision. Any excavation or landscaping of the public utility lanes/lots shall be to engineered plans and completed prior to the installation of utilities,
- l) The developer is responsible for site grading and landscaping to design elevation and seeding with grass or other approved landscaping, in a manner that does not negatively impact adjacent properties or infrastructure.
- m) Provision of an agreement with the adjacent landowners for utility lanes/lots if required,
- n) Any outstanding property taxes shall be paid in full prior to registration of title,
- o) Security, in the form of an irrevocable letter of credit or certified cheque, in the amount of 25% of subsurface and surface infrastructure construction cost must be submitted to the County prior to installation and construction of any permanent infrastructure. Security amounts required in accordance with Mackenzie County's Multi-Lot/Urban Subdivision Construction and Registration Policy No, DEV003.

CARRIED

5. DEVELOPMENT

a) **166-DP-22 REVISION Ben Krahn
Dwelling – Single Family & Shop – Personal w a 40% size
variance in “RCR3”
Plan 102 4542, Block 1, Lot 24 (122 Greenwood Bend)
(Golf Course Subdivision)**

MPC 23-05-066 **MOVED** by Tim Driedger

That Development Permit 166-DP-22 REVISION on Plan 102 4542, Block 1, Lot 24 in the name of Ben Krahn be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **A 40% Size Variance** for the Shop - Personal is hereby granted. The Shop – Personal shall be a maximum of 3360 square feet (312 square meters).
2. The maximum height of the Shop shall be 6.1 meters (20 feet) from grade to peak.;
3. The proposed use must be a minimum of 230 feet from the center line of Highway 697.;
4. AN APPROVED ROADSIDE DEVELOPMENT PERMIT IS REQUIRED FROM ALBERTA TRANSPORTATION. ALL CONDITIONS AND REQUIREMENTS BY ALBERTA TRANSPORTATION SHALL BE MET TO THEIR SPECIFICATIONS AND STANDARDS PRIOR TO COMMENCEMENT OF DEVELOPMENT. (CONTACT ALBERTA TRANSPORTATION AT 1-780-624-6280). FAILURE TO DO SO WILL RENDER THIS PERMIT NULL AND VOID.;
5. Remaining minimum building setbacks: 15.2 meters (50 feet) front yard; 7.6 meters (25 feet) side yards; from the property lines.;
6. The Dwelling - Single Family with Garage - Attached & Shop - Personal shall meet all National Building Code 2019 Alberta Edition requirements for Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.;
7. This Shop is approved for personal purposes only and no commercial activity is permitted in this building. Should the applicant change the intention of this building a new development permit is required.;
8. Provide adequate off street parking as follows: The minimum parking

shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. One parking space, including the driveway area, shall occupy 300 square feet.;

9. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site and the aesthetics of the neighbouring residences to the satisfaction of the Development Authority.;
10. All basement or below grade developments shall have an operational sump pump;
11. All sewage disposals shall conform to the Alberta Private Sewage Systems Stand of Practice 2015.;
12. Any doors, windows and other openings to any DEVELOPMENT shall be at the same or greater elevation as the downstream ROAD centerline elevation to avoid overland flood damage, water seepage and other water related damage.;
13. Any permanent buildings on the property must be constructed 2% greater than the grade of the road.;
14. Mitigation measures must be in place, where applicable, in order to avoid water damage from potential seasonal flooding.;
15. No site work or grading shall take place on the site that will alter existing drainage patterns or contribute to the flooding or inundation of adjacent properties;
16. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.;
17. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.;
18. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request to Construct an Access form by contacting the Operations Department for Mackenzie County at (780) 928-3983. Access to be constructed at the developers expense.;
19. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

**b) 057-DP-23 Wayne Schmidt
Automotive Equipment and Vehicle Services, Major in
"A"
Plan 172 1690, Block 1, Lot 2 (15004 TWP RD 1060)
(La Crete Rural)**

MPC 23-05-067 **MOVED** by Tim Driedger

That Development Permit 057-DP-23 on Plan 172 1690, Block 1, Lot 2 in the name of SCHMIDT, WAYNE AND TRUDY be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum building setbacks: a. 41.15 meters (135 feet) from any road allowances; and b. 15.24 meters (50 feet) from any other property lines.;
2. The Automotive Equipment And Vehicle Services, Major shall meet all National Building Code 2019 Alberta Edition requirements for Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.;
3. All conditions and requirements by the Alberta Motor Vehicle Industry Council "AMVIC" are to be met to their specifications and standards.;
4. This permit approval is subject to approval from the Alberta Motor Vehicle Industry Council (AMVIC). The developer is required to obtain written approval from the Alberta Motor Vehicle Industry Council regarding the proposed development prior to commencement of the development. Failure to do so shall render this permit Null and Void.;
5. All structures, including towers on this property must be approved by Mackenzie County prior to construction.;
6. Development near municipal airports will be required to conform to the Airport Vicinity Protection Area's Bylaw or other established regulations.;
7. No development shall take place within the Airport Vicinity Protection area that would unduly affect the lives, amenities and general wellbeing of the surrounding residents, commercial & industrial activities, or those of the airport.;
8. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.;

9. If a sign is placed on the property the sign shall be located a minimum of: 200 meters from regulatory signs, and 3 meters (9 feet) from the outer edge of the road or not less than 1.5 meters from the property line if on private property.;
10. Illumination of the sign must not negatively affect, nor pose a safety hazard to, an adjacent site or street.;
11. The sign shall be a minimum of 1.5 meters to a maximum of 2.5 meters in height above the shoulder of the road.;
12. The sign shall:
 - a.) Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b.) Not unduly interfere with the amenities of the district,
 - c.) Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d.) Not create visual or aesthetic blight.;
13. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.;
14. No vehicle shall be located in such a way that it impedes visibility for vehicular and/or pedestrian traffic.;
15. This permit may be revoked at any time if, in the opinion of the Development Officer, the proposed development has become detrimental, unsightly or otherwise incompatible with the amenities of the neighbourhood.;
16. All basement or below grade developments shall have an operational sump pump;
17. All sewage disposals shall conform to the Alberta Private Sewage Systems Stand of Practice 2015.;
18. Any doors, windows and other openings to any DEVELOPMENT shall be at the same or greater elevation as the downstream ROAD centerline elevation to avoid overland flood damage, water seepage and other water related damage.;
19. Any permanent buildings on the property must be constructed 2% greater than the grade of the road.;
20. Mitigation measures must be in place, where applicable, in order to avoid water damage from potential seasonal flooding.;
21. No site work or grading shall take place on the site that will alter existing drainage patterns or contribute to the flooding or inundation of adjacent properties;

22. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.;
23. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.;
24. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request to Construct an Access form by contacting the Operations Department for Mackenzie County at (780) 928-3983. Access to be constructed at the developers expense.;
25. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.;

CARRIED

**c) 070-DP-23 Empire Construction
Shop – Personal Addition in “UF”
SW 11-106-15-W5M (9066 94 AVE) (La Crete)**

MPC 23-05-068 **MOVED** by David Driedger

That Development Permit 070-DP-23 on SW-11-106-15-W5M in the name of Empire Construction be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum building setbacks: 41.2 meters (135 feet) from road right of way; 15.2 meters (50 feet) side yards; and 15.2 meters (50 feet) rear yard; from the property lines.;
2. The Shop – Personal Addition shall meet all National Building Code 2019 Alberta Edition requirements for Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.;
3. The Addition shall be constructed and finished with similar construction materials as the existing Building to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority. The exterior of the

existing Building and Addition shall be similar in appearance and color.;

4. This Shop & Addition is approved for personal purposes only and no commercial activity is permitted in this building. Should the applicant change the intention of this building a new development permit is required.;
5. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site and the aesthetics of the neighbouring residences to the satisfaction of the Development Authority.;
6. Any doors, windows and other openings to any DEVELOPMENT shall be at the same or greater elevation as the downstream ROAD centerline elevation to avoid overland flood damage, water seepage and other water related damage.;
7. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.;
8. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.;
9. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request to Construct an Access form by contacting the Operations Department for Mackenzie County at (780) 928-3983. Access to be constructed at the developers expense.;
10. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.;

CARRIED

**d) 073-DP-23 Select Developments
Dwelling – Duplex in “H-R1”
Plan 782 0147, Block 1, Lot 30 (10109 95 AVE) (La Crete)**

MPC 23-05-069 MOVED by Andrew O'Rourke

That Development Permit 073-DP-23 on Plan 782 0147, Block 1, Lot 30 in the name of Select Developments be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum building setbacks are: 7.6 meters (25 feet) front; 1.5 meters (5 feet) side yards; and 1.5 meters (5 feet) rear yard; from the property lines.
2. The Dwelling - Duplex shall meet all National Building Code 2019 Alberta Edition requirements for Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.;
3. Provide adequate off street parking as follows: 6 stalls for Dwelling – Duplex. One parking space, including the driveway area, shall occupy 300 square feet.
4. The Dwelling – Duplex is to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner. Each unit must be serviced individually.;
5. The architecture, construction materials and appearance of accessory buildings and other structures shall compliment the natural features and character of the site to the satisfaction of the Development Authority.;
6. The Municipality has assigned an address to each unit on the Dwelling – Duplex as follows from East to West: 10109-1 95 Avenue, 10109-2 95 Avenue. You are required to display the addresses on the Units to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.;
7. Where the lowest opening of the duplex is 25 feet from the front property line it is required to be at a minimum 4% grade above the curb level. Where the lowest opening of the duplex is 50 feet from the front property line it is required to be at a minimum 2% grade above the curb level.;
8. All DEVELOPMENT shall provide:
 - a.) Provision and access to garbage storage;
 - b.) Lighting between DWELLING UNITS;
 - c.) Orientation of buildings and general site appearance;
 - d.) Safe pedestrian access to and from the public sidewalk fronting the building; and
 - e.) Parking areas adjacent to streets must be paved.;
9. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no

construction or development is completed on any utility right-of-way.;

10. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.;
11. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request to Construct an Access form by contacting the Operations Department for Mackenzie County at (780) 928-3983. Access to be constructed at the developers expense.;
12. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.;

CARRIED

- e) **078-DP-23 Herman Penner
Shop – Personal with a 20% Height Variance in “H-CR”
Plan 022 6056, Block 4, Lot 2 (8917 95 ST) (Isaac Dyck
Subdivision)**

MPC 23-05-070 **MOVED** by David Driedger

That Development Permit 078-DP-23 on Plan 022 6056, Block 4, Lot 2 in the name of Penner, Herman & Susana be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. A 20% Height Variance for the Shop - Personal is hereby granted. The maximum height shall not exceed 7.6 meters (25 feet) from grade to peak and be a maximum of 1 storey(s).;
2. The maximum area of the Shop shall be 223 square meters (2,400 square feet).;
3. Minimum building setbacks are: 15.2 meters (50 feet) front yard; 7.6 meters (25 feet) rear yard; 4.6 meters (15 feet) side yards; from the property lines.;
4. The Shop - Personal shall meet all National Building Code 2019 Alberta Edition requirements for Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.;
5. Provide adequate off street parking as follows: The minimum parking

shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. One parking space, including the driveway area, shall occupy 300 square feet.;

6. Building to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner.;
7. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.;
8. The lowest opening of the building shall be a minimum of 2.0% above the centerline elevation of the street abutting the property.;
9. The municipality has assigned the following address to the noted property: 8917 95 Street. You are required to display the address (8917) so as to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.;
10. This Shop is approved for personal purposes only and no commercial activity is permitted in this building. Should the applicant change the intention of this building a new development permit is required.;
11. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.;
12. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.;
13. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request to Construct an Access form by contacting the Operations Department for Mackenzie County at (780) 928-3983. Access to be constructed at the developers expense.;
14. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

8. CLOSED MEETING

a) Closed Meeting

MPC 23-05-071 MOVED by Tim Driedger

That the Municipal Planning Commission move into a closed meeting at 10:37 a.m. to discuss the following:

8.a) Land. (FOIP, Div 2, Part 1, s. 17)

CARRIED

The following individuals were present during the closed meeting discussion. (MGA Section 602.08(1)(6))

- All present members of the Municipal Planning Commission
- Caitlin Smith, Director of Planning & Agriculture
- Ryleigh-Raye Wolfe, Planner
- Jackie Roberts, Development Officer
- Lynda Washkevich, Development Officer
- Laura Braun, Administrative Assistant

MPC 23-05-072 MOVED by Tim Driedger

That the Municipal Planning Commission move out of camera at 10:40 a.m.

CARRIED

6. SUBDIVISIONS

- b) 16-SUB-23 Paul Driedger
10 acres (1 Lot) in "A"
SW 1-110-18-W5M (High Level Rural)**

MPC 23-05-073 MOVED by David Driedger

That Subdivision Application 16-SUB-23 in the name of Paul N. Driedger on SW-1-110-18-W5M be APPROVED with the following conditions:

3. This approval is for a TYPE B, containing 1 Lot, 10 Acres (4.04 Hectares) in size.
4. The Applicant/Developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed boundary

adjustment, the developer shall obtain a development permit from the Municipality,

- I. Any permanent buildings on the property must be constructed 2% above the grade of the road.
- b) Mitigation measure must be in place in order to avoid water damage from potential pluvial flooding,
- c) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense,
 - I. **The applicant shall satisfy the requirements of Alberta Transportation;**
- d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015,
- e) **Provision of a storm water management plan. Contact Planning and Development staff at (780) 928-3983 to discuss the requirements for your subdivision,**
- f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration,
- g) Provision of utility rights-of-way as required by ATCO Electric, TELUS, Northern Lights Gas Co-op, and others,
- h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached,
- i) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

- d) **18-SUB-23 Peter Driedger
11.89 acre Subdivision (1 lot) in “A”
SW 7-110-17-W5M (High Level Rural)**

MPC 23-05-074 **MOVED** by Tim Driedger

That Subdivision Application 18-SUB-23 in the name of Peter Driedger on SW-7-110-17-W5M be APPROVED with the following conditions:

1. This approval is for a TYPE B, containing 1 lot, 11.89 acres (4.81 hectares);
2. The Applicant/Developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed boundary adjustment, the developer shall obtain a development permit from the Municipality;
 - I. Any permanent buildings on the property must be constructed 2% above the grade of the road;
 - b) Mitigation measure must be in place in order to avoid water damage from potential pluvial flooding;
 - c) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense;
 - I. **The applicant shall extend Range Road 180 in order to provide access to the remainder of the parcel;**
 - d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015;
 - e) **Provision of a storm water management plan. Contact Planning and Development staff at (780) 928-3983 to discuss the requirements for your subdivision;**
 - f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration;

- g) Provision of utility rights-of-way as required by ATCO Electric, TELUS, Northern Lights Gas Co-op, and others;
- h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached;
- i) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings;**
- j) Provision of **municipal reserve in the form of money in lieu of land**. The specific amount is based on 10% of the subject land and on the current market value in accordance with Policy DEV005. The subject land is 11.89 acres; 10% of 11.89 acres equals 1.189 acres. The current market value for this property is \$6,000.00 per acre. **1.189 acres** multiplied by **\$6,000.00** equals **\$7,134.00**;
- k) **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act* Section 667(1)(a).**

CARRIED

- g) **22-SUB-23 Heinrich & Susana Giesbrecht
10 acres (1 lot) in "A"
NE 28-107-13-W5M (Blumenort Area)**

MPC 23-05-075 **MOVED** by Andrew O'Rourke

That Subdivision Application 22-SUB-23 in the name of Heinrich & Susana Giesbrecht on NE-28-107-13-W5M be APPROVED with the

following conditions:

1. This approval is for a **Type B** subdivision, 10.0 acres (4.04 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,
 - I. Any permanent buildings on the property must be constructed 2% above the grade of the road.
 - b) Mitigation measure must be in place in order to avoid water damage from potential pluvial flooding,
 - c) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense,
 - d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015,
 - e) **Provision of a storm water management plan. Contact Planning and Development staff at (780) 928-3983 to discuss the requirements for your subdivision.**
 - f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration,
 - g) Provision of utility rights-of-way as required by ATCO Electric, TELUS, Northern Lights Gas Co-op, and others,
 - h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached,
 - i) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water**

problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.

CARRIED

**h) 23-SUB-23 David & Susan Schmidt
10 acres (1 lot) in "A"
SW 32-107-13-W5M (Blumenort Area)**

MPC 23-05-076 MOVED by David Driedger

That Subdivision Application 23-SUB-23 in the name of David & Susan Schmidt of SW-32-107-13-W5M be APPROVED with the following conditions:

1. This approval is for a **Type B** subdivision, 10.0 acres (4.04 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,
 - I. Any permanent buildings on the property must be constructed 2% above the grade of the road.
 - b) Mitigation measure must be in place in order to avoid water damage from potential pluvial flooding,
 - c) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense,
 - d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015,
 - e) **Provision of a storm water management plan. Contact Planning and Development staff at (780) 928-3983 to discuss the requirements for your subdivision.**

- f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration,
- g) Provision of utility rights-of-way as required by ATCO Electric, TELUS, Northern Lights Gas Co-op, and others,
- h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached,
- i) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**
- j) **Provision of Municipal Reserve in the form of designated land is to be acquired at 10 % of the subject land. Therefore, the land required for this proposed 10 acre subdivision equals 1 acre as credit towards a road widening.**

CARRIED

7. MISCELLANEOUS ITEMS

- a. None.

9. MEETING DATES

- ❖ Thursday, May 25th, 2023 @ 10:00 a.m. in Fort Vermilion
- ❖ Thursday, June 8th, 2023 @ 10:00 a.m. in La Crete
- ❖ Thursday, June 22nd, 2023 @ 10:00 a.m. in Fort Vermilion

10. ADJOURNMENT

MPC 23-05-077 MOVED by Andrew O'Rourke

That the Municipal Planning Commission Meeting be adjourned at 11:02 a.m.

CARRIED

These minutes were adopted this 25th day of May, 2023.

Erick Carter, Chair

**MACKENZIE COUNTY
Municipal Planning Commission Meeting**

**Mackenzie County Office
Fort Vermilion, AB**

Thursday, April 20, 2023 @ 10:00 a.m.

PRESENT:	Erick Carter	Chair, MPC Member
	Tim Driedger	Vice Chair, MPC Member
	David Driedger	Councillor, MPC Member (virtual)
	Jacque Bateman	Councillor, MPC Member (virtual)
	Andrew O'Rourke	MPC Member

ADMINISTRATION:	Ryleigh-Raye Wolfe	Environmental Planner
	Jackie Roberts	Development Officer
	Lynda Washkevich	Development Officer/Recording Secretary

MEMBERS OF THE PUBLIC:	Jason Penner
	Joyce Schmidt

MOTION 1. **CALL TO ORDER**

Erick Carter called the meeting to order at 10:07 a.m.

2. **ADOPTION OF AGENDA**

MPC 23-04-046 **MOVED** by Tim Driedger

That the agenda be adopted with the addition of

8. a) Closed Meeting

CARRIED

3. **MINUTES**

a) Adoption of Minutes

MPC 23-04-047 **MOVED** by Andrew O'Rourke

That the minutes of the March 23, 2023 Municipal Planning Commission meeting be adopted as presented.

CARRIED

4. **TERMS OF REFERENCE**

For Information.

5. **DEVELOPMENT**

c) **040-DP-23 Martin & Joyce Schmidt
Renovation Minor & Secondary Suite in “LC-TC”
Plan 3969TR, Block 4, Lot 4 (10113 101 Avenue)
(La Crete)**

MPC 23-04-048 MOVED by Tim Driedger

That Development Permit 040-DP-23 on Plan 3969TR, Block 4, Lot 4 in the name of Martin & Joyce Schmidt be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. This permit approval is for a Renovation Minor and includes the creation of a Secondary Suite in the existing Dwelling – Single Family.
2. The Renovation Minor shall meet all National Building Code 2019 Alberta Edition requirements for Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.;
3. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. One parking space, including the driveway area, shall occupy 300 square feet.;
4. SECONDARY SUITES shall be limited to one per LOT/Residence.;
5. The Secondary Suite must have a separate entrance that can be directly accessed from outside or through a common area inside or both.;
6. The municipality has assigned the following address to the noted property: 10113 101 Avenue. You are required to display the house address (10113) so as to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.;

7. Building to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner.;
8. The architecture, construction materials and appearance of the Secondary Suite and other structures shall be to accepted standards and shall compliment the natural features and character of the site and the aesthetics of the neighbouring residences to the satisfaction of the Development Authority.;
9. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.;
10. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.;
11. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request to Construct an Access form by contacting the Operations Department for Mackenzie County at (780) 928-3983. Access to be constructed at the developers expense.;
12. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.;

CARRIED

6. SUBDIVISIONS

- d) **13-SUB-23 Jason & Kelly Penner
10 acres (1 Lot) in "A"
NW 31-106-11-W5M (Hwy 88 Connector)**

MPC 23-04-049 **MOVED** by Andrew O'Rourke

That Subdivision Application 13-SUB-23 in the name of Jason & Kelly Penner on NW-31-106-11-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** subdivision totalling 10 acres (4.04 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,
 - I. Any permanent buildings on the property must be constructed 2% above the grade of the road.
 - II. Below Grade development is not permitted
 - b) Mitigation measure must be in place in order to avoid water damage from potential pluvial flooding,
 - c) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense,
 - d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015,
 - I. **A caveat shall be registered on the title of the property restricting the use of effluent discharge sewer system**
 - e) **Provision of a storm water management plan. Contact Planning and Development staff at (780) 928-3983 to discuss the requirements for your subdivision.**
 - f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration,
 - g) Provision of utility rights-of-way as required by ATCO Electric, TELUS, Northern Lights Gas Co-op, and others,
 - h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or

correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached,

- i) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**
- j) **A caveat shall be registered on the title of the property; a minimum fill of two (2) feet above the grade of the road is required prior to any development as a preventative measure to mitigate any potential pluvial flooding. Any below grade development i.e.; a basement, shall not be permitted.**

CARRIED

5. DEVELOPMENT

- a) **038-DP-23 Telus Communications Inc. C/O Evolve Strategies
Communication Tower & Equipment Shelter with a Setback Variance in "A"
NE 10-106-14-W5M (106142 Rge Rd 142) (La Crete Rural)**

MPC 23-04-050 MOVED by Andrew O'Rourke

That Development Permit 038-DP-23 on NE-10-106-14-W5M in the name of Telus Communication Inc c/o Evolve Surface Strategies be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. The proposed use must be a minimum of 230 feet from the center line of Highway 697.;
2. A 50% Setback Variance from the East property Line and a 34% Setback Variance from the South Property Line for the Communication Tower is hereby granted. The Communication

Tower shall be a minimum of 20.5 meters (67.5 feet) from the East property line and a minimum of 10 meters (33 feet) from the South property line.

3. Remaining minimum setbacks: 41.15 meters (135 feet) from any road allowance; 15.24 meters (50 feet) from any other property lines.;
4. This permit approval is subject to approval from NAV Canada, Alberta Transportation and any other applicable Government agencies. The developer is required to obtain written approval from NAV Canada, Alberta Transportation and any other applicable Government agencies regarding the proposed development prior to commencement of the development.;
5. All conditions and requirements by NAV Canada, Alberta Transportation and any other Government agencies are to be met to their specifications and standards.;
6. Mitigation measures must be in place, where applicable, in order to avoid water damage from potential seasonal flooding.;
7. No site work or grading shall take place on the site that will alter existing drainage patterns or contribute to the flooding or inundation of adjacent properties;
8. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.;
9. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.;
10. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request to Construct an Access form by contacting the Operations Department for Mackenzie County at (780) 928-3983. Access to be constructed at the developers expense.;
11. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

**b) 039-DP-23 CTM Design Services Ltd.
Accessory Building (Office) in “LC-HI”
Plan 052 4622, Block 21, Lot 3 (10507 99 Street) (La Crete)**

MPC 23-04-051 MOVED by Tim Driedger

That the Development Permit 039-DP-23 on Plan 052 4622, Block 21, Lot 3 in the name of CTM Design Services Ltd. Be REFUSED for the following reasons:

1. According to the Land Use Bylaw 1066-17:
 - **TEMPORARY/PORTABLE UNIT** means non-permanent structure which may include portable classrooms and well site units.
 - The purpose of the La Crete Heavy Industrial district is to provide for heavy industrial uses, within HAMLETS, adjacent to land uses that will not be negatively impacted by associated nuisances.
 - The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall complement adjoining DEVELOPMENT and character of the site to the satisfaction of the Development Authority.
2. The approval of the Temporary/Portable unit has expired and is not a use in the La Crete Heavy Industrial (LC-HI) district.

CARRIED

**d) 048-DP-23 Mark Kenney
Home Based Business, Minor in “A”
Plan 902 0130, , Lot 1 (110014 Rge Rd 151) (Rural High Level)**

MPC 23-04-052 MOVED by Jacquie Bateman

That the Development Permit 048-DP-23 on Plan 902 0130, , Lot 1 in the name of Mark Kenney be REFUSED for the following reasons:

1. A Thrift Store is a retail use, not a home based business.
2. According to the Land Use Bylaw 1066-17, the definition of A Home Based Business, Minor is:

HOME BASED BUSINESS MINOR means an occupation, trade, profession or craft carried on by an occupant of a DWELLING UNIT on the site and is considered as an ACCESSORY USE to the residential or agricultural use of the property, and does not change the character thereof.

3. A Thrift Store (Retail – General) is not a use in the Agricultural, “A” district.

CARRIED

6. SUBDIVISIONS

- a) **10-SUB-23 J&R Unger Investments
8.2 acres (Boundary Adjustment) (1 Lot) in “A”
NW 12-105-15-W5M (Buffalo Head Prairie/West La Crete)**

MPC 23-04-053 **MOVED** by Tim Driedger

That Boundary Adjustment Application 10-SUB-23 in the name of John Unger of J&R Investments Inc. on NW-12-105-15- W5M be APPROVED with the following conditions:

1. This approval is for a boundary adjustment, 8.2 acres (3.30 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,
 - I. Any permanent buildings on the property must be constructed 2% above the grade of the road.
 - b) Mitigation measure must be in place in order to avoid water damage from potential pluvial flooding,
 - c) All development must meet conditions set out by Alberta Transportation.
 - d) Provision of a road and access to both the subdivision and the balance of the lands in accordance with

Mackenzie County standards at the developer's expense,

- e) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015,
- f) **Provision of a storm water management plan. Contact Planning and Development staff at (780) 928-3983 to discuss the requirements for your subdivision,**
- g) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration,
- h) Provision of utility rights-of-way as required by ATCO Electric, TELUS, Northern Lights Gas Co-op, and others,
- i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached,
- j) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

- b) **11-SUB-23 Benjamin J. & Lorraine J. Friesen
10 acres (1 Lot) in "A"
SW 15-104-14-W5M (Buffalo Head Prairie)**

MPC 23-04-054 **MOVED** by Andrew O'Rourke

That Subdivision Application 11-SUB-23 in the name of Benjamin J. & Lorraine J. Friesen on SW-15-104-14-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** subdivision totalling 10 acres (4.04 hectares) in size.

2. Applicant/developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:

a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,

I. Any permanent buildings on the property must be constructed 2% above the grade of the road.

b) Mitigation measure must be in place in order to avoid water damage from potential pluvial flooding,

c) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense,

d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015,

e) **Provision of a storm water management plan. Contact Planning and Development staff at (780) 928-3983 to discuss the requirements for your subdivision.**

f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration,

g) Provision of utility rights-of-way as required by ATCO Electric, TELUS, Northern Lights Gas Co-op, and others,

h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached,

i) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other**

precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.

CARRIED

- c) **12-SUB-23 Brenton Wiebe
30 acres (Boundary Adjustment) (1 Lot) in “A”
Plan 192 1102, Block 1, Lot 1 & SW 20-105-14-W5M
(Buffalo Head Prairie/ West La Crete)**

MPC 23-04-055 **MOVED** by Tim Driedger

That Boundary Adjustment Application 12-SUB-23 in the name of Brenton Wiebe on SW-20-105-14-W5M be APPROVED with the following conditions:

1. This approval is for a boundary adjustment, 30 acres (12.14 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,
 - I. Any permanent buildings on the property must be constructed 2% above the grade of the road.
 - b) Mitigation measure must be in place in order to avoid water damage from potential pluvial flooding,
 - c) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense,
 - d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015,
 - e) **Provision of a storm water management plan. Contact Planning and Development staff at (780) 928-3983 to discuss the requirements for your subdivision,**
 - f) Any outstanding property taxes are to be paid on the land

proposed to be subdivided prior to registration,

- g) Provision of utility rights-of-way as required by ATCO Electric, TELUS, Northern Lights Gas Co-op, and others,
- h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached,
- i) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**
- j) **A caveat shall be registered on the title of the property; a minimum fill of two (2) feet above the grade of the road is required prior to any development as a preventative measure to mitigate any potential pluvial flooding.**

CARRIED

- e) **14-SUB-23 Jason Friesen
25 acres (1 Lot) in "A"
NW 14-107-12-W5M (North of Hwy 88 Connector)**

MPC 23-04-056 **MOVED** by Andrew O'Rourke

That Subdivision Application 14-SUB-23 in the name of Jason J. Friesen on NW-14-107-12-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE A** subdivision totalling 25 acres (10.11 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:

- a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,
 - I. Any permanent buildings on the property must be constructed 2% above the grade of the road.
- b) Mitigation measure must be in place in order to avoid water damage from potential pluvial flooding,
- c) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense,
- d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015,
- e) **Provision of a storm water management plan. Contact Planning and Development staff at (780) 928-3983 to discuss the requirements for your subdivision.**
- f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration,
- g) Provision of utility rights-of-way as required by ATCO Electric, TELUS, Northern Lights Gas Co-op, and others,
- h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached,
- i) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

- j) **A caveat shall be registered on the title of the property; a minimum fill of two (2) feet above the grade of the road is required prior to any development as a preventative measure to mitigate any potential pluvial flooding. Any below grade development i.e.; a basement, shall not be permitted.**

CARRIED

7. MISCELLANEOUS ITEMS

- a) **Development Statistics Report
January to March 2023**

For Information.

8. CLOSED MEETING

- a) **Closed Meeting**

MPC 23-04-057 MOVED by Andrew O'Rourke

That the Municipal Planning Commission move into a closed meeting at 10:58 a.m. to discuss the following:

8.a) Revision to Existing Development Permit Conditions for 262-DP-22 (FOIP, Div 2, Part 1, s. 17)

CARRIED

The following individuals were present during the closed meeting discussion. (MGA Section 602.08(1)(6))

- All members of the Municipal Planning Commission
- Ryleigh-Raye Wolfe, Planner
- Jackie Roberts, Development Officer
- Lynda Washkevich, Development Officer

MPC 23-04-058 MOVED by Tim Driedger

That the Municipal Planning Commission move out of the closed meeting at 11:05 a.m.

CARRIED

9. **MEETING DATES**

- ❖ Thursday, May 11th, 2023 @ 10:00 a.m. in Fort La Crete
- ❖ Thursday, May 25th, 2023 @ 10:00 a.m. in Fort Vermilion

10. **ADJOURNMENT**

MPC 23-04-059 **MOVED** by Erick Carter

That the Municipal Planning Commission Meeting be adjourned at 11:07 a.m.

CARRIED

These minutes were adopted this 11th day of May, 2023.

Erick Carter, Chair



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2023
Presented By:	Byron Peters, Interim Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Council Action List
- Minister of Intergovernmental Affairs, Infrastructure and Communities - Highway 686 Corridor Response
- Minister of Seniors, Community and Social Services - Proposal for Alberta Works Offices in Mackenzie County
- ABMunis Regional Manager, Business Development - Northwest Alberta
- La Crete Recreation Society Meeting Minutes
- REDI Meeting Minutes Approved
- REDI Meeting Minutes Approved
- Upper Hay Regional Forests Public Advisory Committee (PAC) Meeting Minutes
- Mackenzie County Grad Invitation

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Mackenzie County Action List as of May 9, 2023

Council and Committee of the Whole Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
February 22, 2016 Council Meeting			
16-02-135	That the County covers the additional cost of the survey on Plan 5999CL, Lot E to date and have administration release a copy of the report to the landowner informing them that the initial investigation survey has been completed.	Byron	Refer to Motion 18-06-411 In progress. Meeting with landowners. Impacted by 2020 flood.
May 10, 2016 Regular Council Meeting			
16-05-354	That administration be authorized to proceed as follows in regards to the Zama Crown Land Procurement: <ul style="list-style-type: none"> • cancel PLS 080023; • pursue acquisition of land parcels as identified on the map presented in red; • identify a parcel of land to be subdivided from Title Number 102 145 574 +1 (Short Legal 0923884; 21; 1) and offered for trade or sale to Alberta Environment and Parks due to its unsuitability for a hamlet development , specifically the land use restrictions per Alberta Energy Regulator. 	Caitlin	Asset list with all leases, caveats, dispositions, easements, etc. Response Received from AEP 2017-11-27. Application submitted. PLS180027 FNC received adequacy Next steps
October 9, 2018 Regular Council Meeting			
18-10-763	That administration proceeds with the water diversion license's as discussed.	John	Have received TDL for the Norbord line. Permanent License in progress.
June 5, 2020 Special Council Meeting			
20-06-334	That administration continues to support a community recovery plan that includes a community engagement component.	DRT	Ongoing
July 15, 2020 Regular Council Meeting			
20-11-744	That the concepts and guidance provided within the La Crete Industrial Growth Strategy be incorporated into County planning documents.	Byron	Incorporated into the MDP Drafting ASP RFP
November 25, 2020 Regular Council Meeting			
20-11-748	That Administration proceed in developing an offsite levy bylaw for the benefitting area of the La Crete South Sanitary Trunk Sewer for the purpose in recovering all costs associated with the sanitary sewer trunk improvements.	Byron	Working on draft offsite levy bylaw. Ad Hoc Development Committee

September 14, 2021 Regular Council Meeting			
21-09-623	That second reading be given to Bylaw 1231-21 being the La Crete Offsite Levy Bylaw be tabled until further date.	Byron	TABLED AD Hoc Committee
21-09-658	That administration work with the Fort Vermilion School Division to complete a trade and land transfer for properties adjacent to the La Crete Distribution Pumphouse and Fort Vermilion Public School.	Byron	Ongoing Awaiting Land Titles
October 12, 2021 Budget Council Meeting			
21-10-696	That Administration proceed with the sale of the closed portions of 100A Street to adjacent landowners at assessed value with all associated costs being borne by the buyer with the exception of those costs associated with registration of a waterline URW where required.	Caitlin	Remaining landowners have submitted a request to be presented at 2023-05-31 Council Meeting
21-10-697	That the north portions of 100A Street (adjacent landowners) be sold back for the same price it was originally purchased to the adjacent landowners with all associated costs being borne by the applicant.	Caitlin	In Progress
December 14, 2021 Regular Council Meeting			
21-12-854	That Policy DEV001 & DEV007 be brought back to Council for review.	Caitlin	Administration to research options for ROW urban standard development Bring to Developers AD-HOC for discussion. In Progress
February 2, 2022 Regular Council Meeting			
22-02-085	That administration move forward with the application process to purchase the following and bring back to Council any future costs related to the purchase such as FNC, survey and assessed value for deliberation and approval. PLS140031 PLS170002 PLS180022 PLS180027 PLS190005 La Crete Ferry Campground Atlas Landing Area Bridge Campsite Machesis Lake Campground Wadlin Lake Campground	Don/Caitlin	COW 22-06-073 The TCL Leases that are in the process are as follows: DML170039 FV Bridge campground REC2621 FV Rodeo grounds REC030012 LA Ferry campground REC090007 & 100003 Hutch Lake campground REC880027 Wadlin Lake campground PLS140031 Appraisal received to be discussed at 2023-05-31 Council meeting
March 22, 2022 Committee of the Whole Meeting			
COW-22-03-019	That the Committee of the Whole receive the Municipal Development Plan Overview as discussed	Byron/Caitlin	August 2023

	and a recommendation be made to bring back an updated draft for review to a future Council meeting.		
March 23, 2022 Committee of the Whole Meeting			
22-03-222	That administration communicate with the Recreation Boards regarding backup generators and bring back recommendations to council.	Don	Looking for grant funding. 2024 Budget deliberations
April 27, 2022 Regular Council Meeting			
22-04-325	That Council direct administration to bring back Bylaw 908-13 – Unsightly Premises Bylaw for review to a future Council meeting.	Don	Community Services Review 2023-05-04
May 25, 2022 Regular Council Meeting			
22-05-391	That administration proceed with charging those that removed gravel from the Mackenzie County gravel stockpiles at market price, plus 20% including a penalty.	Byron	On going Refer to Motion 22-09-632 Thefts cannot be proven. Gate has been repaired at Tompkins Pit
22-05-406	That administration advertise the 140M AWD Grader publicly for sale with a reserve bid of \$ 225,000.	Willie	Pending Delivery Date April 2023
22-05-407	That administration advertise the 160M AWD Grader publicly for sale with a reserve bid of \$ 270,000.	Willie	Pending Delivery Date April 2023
22-05-408	That the County enter into a ten-year lease for the trailer being used by the Fort Vermilion Royal Canadian Mounted Police (RCMP) as discussed.	Don	Awaiting signed agreement
22-05-411	That administration work with the Royal Canadian Mounted Police (RCMP) in renewing the Memorandum of Understanding Agreement for the Enhanced Policing Agreement between Mackenzie County and the RCMP and bring back the draft agreement with changes as discussed.	Don	Awaiting signed agreement
June 22, 2022 Regular Council Meeting			
22-06-465	That administration draft a policy combining PW018 Hiring of Private Equipment, ADM015 Hiring Contract Suppliers and FIN 025 Purchasing Policy and bring back to future Council Meeting.	Byron	In Progress
June 23, 2022 Committee of the Whole Meeting			
22-06-073	That administration proceed with Public Land Sales as discussed.	Don	Refer to Motion 22-02-085 In Progress
July 13, 2022 Regular Council Meeting			
22-07-496	That administration work with the developer to purchase land adequate for relocation.	Byron	Waiting on Land Titles
22-07-513	That Mackenzie County is unsure at this time whether or not to continue with the subscription and	Caitlin/Louise	Emailed Letter to Mackenzie Report

	advertising contract with Mackenzie Report past the expiry of 2023.		
August 17, 2022 Regular Council Meeting			
22-08-556	That administration proceed with cost sharing discussions for the 101 Street/109 Avenue intersection improvement with La Crete Co-op, and begin planning for the relocation and changes to utilities to accommodate an intersection upgrade and bring project forward to the 2023 Budget deliberations.	Byron	COMPLETE
September 26, 2022 Regular Council Meeting			
22-09-632	That administration continue to investigate the missing gravel and take appropriate legal action.	Byron	Refer to Motion 22-05-391
22-09-641	That administration request a culvert be installed under Highway 35 North to allow the water to flow under it, before spring thaw 2023.	Byron/Don	AT Surveying Area
October 26, 2022 Budget Council Meeting			
22-10-755	That administration continue to investigate options for a Special Tax Bylaw for any identified projects incorporated into the 2023 Operating and Capital Budget as approved by Council.	Jen	In Progress
November 1, 2022 Budget Council Meeting			
22-11-762	That administration review all rental agreements upon renewal and ensure that there is a cost of living clause included.	All Admin	
November 2, 2022 Budget Council Meeting			
22-11-774	That the Policy PW039 Rural Road, Access Construction and Surface Water Management - Cost Implications be brought back to a future Council meeting for amendments.	Byron/Don	In Progress
November 15, 2022 Regular Council Meeting			
22-11-785	That Mackenzie County sell the lots for value established by assessment combined with all associated costs excluding the land transfer fees and lot consolidation.	Caitlin	In progress Refer to Motion 21-10-969 Letters have been sent
November 29, 2022 Regular Council Meeting			
22-11-840	That the Name That Neighbourhood Contest be TABLED.	Jen	In Progress
December 13, 2022 Regular Council Meeting			
22-12-900	That the Flood Plain sale of assets be publically advertised for April 2023.	Jen	Silverstar Auction booked for June 13-15 online auction County items will be added to advertising

			and sold as a separate auction the same day.
22-12-904	That administration apply for the fish pond lease, formally MLL/DML000070 and continue to work with the Mighty Peace Fish and Game Association to rehabilitate the site.	Don	Lease 15 Approved DML 230016 COMPLETE
22-12-908	That Council approve the Fort Vermilion Bridge Campground and Recreational Area Plan as amended and to submit the Plan to Forestry, Parks and Tourism for their approval.	Don	In Progress Plan is submitted Waiting for Approval
January 10, 2023 Regular Council Meeting			
23-01-028	That administration look into the Power Pole issue as discussed.	Andy	COMPLETE
January 25, 2023 Regular Council Meeting			
23-01-051	That administration research options for charging user fees for municipal road allowances that are already cleared and farmed for profit.	Caitlin	Being brought back to next ASB meeting
23-01-067	That administration use Camp Reservations Canada for the campground online booking program.	Don	Will be in place May 15, 2023 COMPLETE
23-01-074	That the Municipal Planning Commission look at obtaining land in lieu of cash on rural subdivisions.	Caitlin	In Progress
February 7, 2023 Regular Council Meeting			
23-02-106	That Mackenzie County commit to \$5M in municipal funding by means of Borrowing Bylaw towards local funding required to complete this project as per motion 18-06-472 to complete the Mackenzie Community Recreation Center project.	Byron/Don/Jen	Awaiting grant approval and funding allocation
23-02-133	That administration create a new zoning district to alleviate concerns regarding agricultural use on residential acreages.	Caitlin	In Progress
23-02-138	That Mackenzie County initiate an application for the Forest Capital of Canada 2024: Call for Proposals.	Byron	In Progress
March 7, 2023 Regular Council Meeting			
23-03-250	That administration investigate options to secure County owned and leased gravel pits, and provide an update at a future Committee of the Whole meeting.	Byron	In Progress
April 4, 2023 Regular Council Meeting			
23-04-326	That the 27 th Baseline Road Reconstruction be negotiated as discussed.	Andy	Terms of Contract Agreed and presented to Council at the 2023-04-26 Meeting.

23-04-336	That administration work with Tallahassee Exploration Inc. on agreements.	Jen	In Progress
23-04-338	That the Water Well at Jubilee Park Project be renamed the Water Line Extension – Jubilee Park.	Don	Project to be completed Summer 2023 Finance - COMPLETE
23-04-340	That Mackenzie County supports the renaming ceremony of the La Crete Airport up to a maximum of \$10,000.	Byron	In Progress
23-04-343	That administration write a letter to Alberta Works to request that a part time office be established in Fort Vermilion and La Crete.	Byron	COMPLETE
April 26, 2023 Regular Council Meeting			
23-04-380	That administration look at an alternative solution for the installation system of an enclosed heating system at the Fort Vermilion Recreation Center.	Don	In Progress
23-04-396	That administration be authorized to enter into a contract with Northern Road Builders Ltd. as discussed for the TWP RD 1050 (27 baseline) capital project.	Andy	Contracts waiting for Signature.
23-04-407	That the 2023 One Time Projects budget be amended to include the Outdoor Recreation and Tourism Plan Project, in the amount of \$114,100 with funding of \$55,800 coming from the Northern and Regional Economic Development (NRED) Program, \$58,300 from Mackenzie County, and an in-kind donation of \$2,500 noted from each of the following: - Mackenzie Frontier Tourism Association, - La Crete Polar Cats Snowmobile Club, - Regional Economic Development Agency of Northwest Alberta.	Byron/Jen	Finance - COMPLETE
23-04-416	That funds of \$30,000 from the 2023 Capital Project Machesis Lake Campground be reallocated to a new 2023 One Time Project creating recreational fishing opportunities at the Mackenzie Applied Research Association and the Tompkins Twin ponds.	Jen/Don	Finance – COMPLETE In Progress
May 9, 2023 Regular Council Meeting			
23-05-424	That administration advertise the following lots for sale at reserve bid for public auction: • Plan 222 1510, Block 15, Lot 15 • Plan 222 1510, Block 15, Lot 19 • Plan 222 1510, Block 15, Lot 20	Caitlin	In Progress
23-05-425	That all maps and non relevant information be removed from the Annexation Application and be brought back to a future council meeting.	Byron	In Progress

23-05-426	That administration be authorized to negotiate with the lot purchase as discussed.	Byron	In Progress												
23-05-427	That the Out of Scope Contracts be TABLED to a future Council meeting.	Byron	In Progress												
23-05-430	That the County accepts the following submissions for the Spring Hamlet Clean-up Campaign: <table border="1" data-bbox="321 411 948 562"> <thead> <tr> <th>Non-Profit Organization</th> <th>Amount</th> <th>Area</th> </tr> </thead> <tbody> <tr> <td>Zama Fire Department</td> <td>\$700.00</td> <td>Zama Hamlet</td> </tr> <tr> <td>La Crete Minor Hockey Association</td> <td>\$4,500.00</td> <td>La Crete Hamlet</td> </tr> <tr> <td>Fort Vermilion Rodeo Committee</td> <td>\$4,000.00</td> <td>Fort Vermilion Hamlet</td> </tr> </tbody> </table>	Non-Profit Organization	Amount	Area	Zama Fire Department	\$700.00	Zama Hamlet	La Crete Minor Hockey Association	\$4,500.00	La Crete Hamlet	Fort Vermilion Rodeo Committee	\$4,000.00	Fort Vermilion Hamlet	Don	2023-05-27 – FV 2023-05-24-25 – LC 2023-05-27 – Zama
Non-Profit Organization	Amount	Area													
Zama Fire Department	\$700.00	Zama Hamlet													
La Crete Minor Hockey Association	\$4,500.00	La Crete Hamlet													
Fort Vermilion Rodeo Committee	\$4,000.00	Fort Vermilion Hamlet													
23-05-431	That the outstanding levies in the amount of \$80,858.47 for Grants in Place of Taxes identified in Schedule A be written off.	Jen	COMPLETE												
23-05-432	That Grazing Lease and Farmland Development Leases tax rolls as per “Schedule A” be reduced to a \$100 minimum tax for 2023, and that \$9,300 in taxes be written off.	Jen	COMPLETE												
23-05-433	That the 2023 One Time project budget be amended by \$29,039 for the 2023 Mackenzie Agricultural Fair & Tradeshow, with funding in the amount of \$10,500 coming from donations, and \$18,539 coming from the General Operating Reserve – (previous years Agricultural Fair surplus).	Jen	COMPLETE												
23-05-434	That Policy FIN003 Auditors be amended as presented.	Jen/Louise	COMPLETE												
23-05-435	That the 2023 Capital budget be amended to include the La Crete Recreation Society’s - Wheel Chair Lift project in the amount of \$96,000 with \$62,846 in funding coming from the Enabling Accessibility Fund Grant, \$8,154 in funding coming from the La Crete Recreation Society, and the County’s portion of \$25,000 in funding coming from the General Capital Reserve.	Jen	COMPLETE												
23-05-436	That the Alberta Games bid application be postponed to a future date of 2030 or until the region has acquired the necessary infrastructure and/or facilities to host such an event.	Byron	COMPLETE												
23-05-439	That third reading be given to Bylaw 1284-23 being a Land Use Bylaw Amendment to rezone Plan 952 3371, Block 11, Lot 16 from Hamlet Residential 1A “H-R1A” to Institutional “I”, to allow for future lot consolidation and expansion of the Heimstaed Lodge.	Louise	COMPLETE												

23-05-441	That third reading be given to Bylaw 1285-23 being a Land Use Bylaw Amendment to rezone Plan 952 3371, Block 11, Lot 15 from Hamlet Residential 1A "H-R1A" to Institutional "I", to allow for future lot consolidation and expansion of the Heimstaed Lodge.	Louise	COMPLETE
23-05-443	That third reading be given to Bylaw 1286-23 being a Land Use Bylaw Amendment to rezone Plan 952 3371, Block 11, Lot 14 from Hamlet Residential 1A "H-R1A" to Institutional "I", to allow for future lot consolidation and expansion of the Heimstaed Lodge.	Louise	COMPLETE
23-05-445	That third reading be given to Bylaw 1287-23 being a Land Use Bylaw Amendment to rezone Plan 752 1580, Block 11, Lot 5 from Hamlet Residential 1B "H-R1B" to Institutional "I", to allow for future lot consolidation and expansion of the Heimstaed Lodge.	Louise	COMPLETE
23-05-447	That third reading be given to Bylaw 1289-23 being a Land Use Bylaw Amendment to rezone Part of SE 10-106-15-W5M from Recreational 1 "REC1" to Hamlet Country Residential "H-CR".	Louise	COMPLETE
23-05-449	That third reading be given to Bylaw 1290-23 being a Land Use Bylaw Amendment to rezone Part of SE 10-106-15-W5M from Recreational 1 "REC1" to Hamlet Country Residential "H-CR".	Louise	COMPLETE
23-05-451	That third reading be given to Bylaw 1292-23 being a Land Use Bylaw Amendment to rezone Plan 132 1868, Block 02, Lot 21 from La Crete Light Industrial "LC-LI" to La Crete Highway Commercial "LC-HC" , to accommodate an Automotive Sales and Rental Business.	Louise	COMPLETE
23-05-452	That administration proceed as directed with the Municipal Development Plan Updates.	Caitlin	In Progress
23-05-453	That three members of Council be authorized to attend the NWT Association of Communities 2023 – AGM from June 8 – June 10, 2023 in Hay River, Northwest Territories.	Louise	COMPLETE

May 11, 2023

Reeve Josh Knelsen
Mackenzie County
4511 – 46 Avenue
P.O. Box 640
Fort Vermilion, Alberta T0H 1N0

Dear Reeve Knelsen:

Thank you for your letter of February 15, 2023, regarding the Mackenzie County's support of Alberta Transportation's submission for funding from the federal government to construct a new Highway 686 corridor. I appreciate your taking the time to write on this important matter. Please accept my apologies for the delay in responding.

The matter you have raised falls more closely under the purview of the Honourable Omar Alhabra, Minister of Transport, also in receipt of your correspondence for consideration.

Please accept my best wishes.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. LeBlanc', written in a cursive style.

The Honourable Dominic LeBlanc, P.C., K.C., M.P.
Minister of Intergovernmental Affairs, Infrastructure and Communities



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

May 18, 2023

Email: SCSS.minister@gov.ab.ca

The Honourable Jeremy Nixon
Minister of Seniors, Community and Social Services
Office of the Minister
Seniors, Community and Social Services
404 Legislature Building
10800 – 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister:

RE: PROPOSAL FOR ALBERTA WORKS OFFICES IN MACKENZIE COUNTY

Mackenzie County is the largest county in Canada comprising of 12 percent of Alberta's total landmass. There are three hamlet communities within Mackenzie County: Fort Vermilion, La Crete, and Zama. The Town of High Level and the Town of Rainbow Lake, along with many First Nations communities are also within the boundaries of Mackenzie County. Currently, there is one Alberta Support Centre (Alberta Works) office located in the Mackenzie County region which is located in the Town of High Level and is open from Monday to Friday, excluding statutory holidays. This service is vital to not only the residents of High Level, but to the entire surrounding area.

Our northern communities are quite isolated, therefore services pertaining to Assured Income for the Severely Handicapped (AISH) and Income Support have not always been available due to staffing. Access to the Alberta Works office in High Level can be a challenge for residents in other communities due to travel. In some cases, residents have difficulty accessing these services not only due to the distance to High Level, but there is limited internet access in some rural areas and lack of computer experience using the online website, as well as language barriers. Fort Vermilion and La Crete are the two other 'central' communities in the county. These hamlets would significantly benefit from having a local Alberta Works office that is accessible, even on a part-time basis, for residents.

The local Family and Community Support Services (FCSS) offices are beginning to provide services to local residents that are outside of their scope and mandate; services

May 18, 2023

that an Alberta Works office could assist residents with, such as helping clients filling out government forms (i.e. Employment Insurance (EI), AISH, Child/Health Benefits, etc.). AISH applications are extensive, completed online, and seem to have many repeated requests for documentation that has already been forwarded. Many residents struggle with the process of filling out these forms and bringing in the required documentation. FCSS staff must guide them through the process and assist with follow up calls as the staff cannot speak directly with the agency for them. With wait times of up to two hours, these calls can be vastly time consuming.

FCSS staff see an uptake in the spring with workers that are finished working in the "bush for the winter" and who come in to apply for EI. These same clients will come in every two weeks to seek help with completing their reporting period. FCSS does offer the service of income tax filing for their clients so it is a very busy time for their limited staff in the spring months.

Mackenzie County is open to working with the Ministries Office to discuss options for providing these essential services to our residents along with locating feasible office space within the communities. One fulltime staff rotating within the region to all three Alberta Service Centres could be an attainable option. Depending on available space, an office could be located within County or FCSS buildings.

Thank you for your time and consideration in this matter. Please feel free to contact myself at (780) 926-7405 or our Interim Chief Administrative Officer, Byron Peters, at (780) 927-3718 or by email to bpeters@mackenziecounty.com

Sincerely,



Joshua Knelsen
Reeve
Mackenzie County

c: Dan Williams, MLA Peace River
Mackenzie County Council
Byron Peters, Interim Chief Administrative Officer

Louise Flooren

To: Byron Peters
Subject: RE: Enhanced Member Engagement - Introducing our Business Development Team

From: Crystal Zevola <Crystal@abmunis.ca> **On Behalf Of** Dan Rude
Sent: April 26, 2023 10:39 AM
To: CAO <CAO@mackenzicounty.com>
Cc: Michele Aasgard <Michele@abmunis.ca>
Subject: Enhanced Member Engagement - Introducing our Business Development Team

Dear Byron,

I would like to take this opportunity to inform you of a new regional approach our Business Development team has moved to. At Alberta Municipalities, we greatly value our relationships with members and are always looking for ways to serve you better. And so, I am delighted that we have moved to this new way of connecting with you, which will streamline your communication with our Business Development team.

Your new regional representative is Michele Aasgard, Regional Manager, Business Development - Northwest Alberta. Michele has been with Alberta Municipalities for three years and has a wealth of experience working in the not-for-profit sector in Alberta. Her work as your regional representative will be focused on the northwest region of the province including helping the not-for-profits and community-related organizations that communities rely on. This approach will allow her to deepen her knowledge of the people and communities in Alberta's northwest, and will enhance the dedicated support you're used to receiving from your association.

Our regional representatives will continue to be supported by experts in our business lines, providing you with the utmost value from each service. We will be with you for the long term, as your needs change and evolve, providing the stability and momentum you need to grow your community.

Michele will be reaching out to each of you over the next short while to set up introductory meetings, but always feel free to connect with Michele at 780.989.7403 or e-mail her at michele@abmunis.ca. To learn more about our regional representatives, visit our website by [clicking here](#).

Sincerely,

Dan Rude | Chief Executive Officer

D: 780.431.4535 | C: 780.951.3344 | E: dan@abmunis.ca
300, 8616 51 Ave NW Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples.

We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

**LA CRETE RECREATION SOCIETY
REGULAR MEETING
April 20, 2023**

**Northern Lights Recreation Centre
La Crete, Alberta**

Present: Joe Driedger, President
Philip Krahn, Vice-President
Shawn Wieler, BHP Rep
Peter F Braun, County Rep
Holly Neudorf, Figure Skating Rep
Dave Schellenberg, Shinny Rep
Lukas Peters, Treasurer
Henry Goertzen, Blumenort Rep
George Fehr, Director
Philip Doerksen, Arena Manager
Corrina Doerksen, Secretary/Bookkeeper
Jonathan Klassen, Recreation Coordinator

Missing: Duffy Driedger
John Zacharias
Mike Schellenberg

Call to Order: President Joe Driedger called the meeting to order at 6:00 p.m.

Approval of Agenda

Add 9.3 Bowling Ally Bathrooms
Add 9.4 Parking Lot
Add 9.5 New Arena Netting

Shawn Wieler moves to accept the agenda as amended.

CARRIED

Rec Coordinator Report – Jonathan Klassen

1: March Rec Coordinator report presented as information.

Financials:

1: Financials were presented by Philip Doerksen.

Peter F Braun moves to accept the March 2023 Financial Report.

CARRIED

Approval of Previous Meeting's Minutes

Henry Goertzen moves to accept the March 16, 2023 regular meeting minutes as presented.

CARRIED

Business from Previous Minutes

Review of Action Sheet

Managers Report – Philip Doerksen

1. Managers Report presented by Philip Doerksen

Shawn Wieler moves to accept the March 2023 Managers Report.

CARRIED

New Business:

9.1 Dressing Rooms

Philip Doerksen made a drawing for a potential renovation to the multipurpose room to turn it into 3 dressing rooms.

Philip Krahn made a motion to for Philip Doerksen to proceed with getting quotes for the renovation of the multipurpose room into 3 dressing rooms each with a full bathroom.

CARRIED

9.2 Where to Hang Banners Discussion

Philip Doerksen will look into where to hang new banners in the Raymond Knelsen rink.

9.3 Bowling Ally Bathrooms

The bowling ally bathrooms are in need of new vanities and sinks, Philip Doerksen received one quote of \$10000.

Peter F Braun made a motion for Philip Doerksen to put the bowling ally bathroom renovation project out to tender.

CARRIED

9.4 Parking Lot

LCRS would like to request the use of 130 feet of the FVSD land on the east side of the Raymond Knelsen Arena for additional parking.

Dave Schellenberg made a motion to direct Philip Doerksen to write a letter of request to the FVSD.

CARRIED

9.5 New Arena Netting

George Fehr requested replacing the black netting on the north and east sides in the Raymond Knelsen rink with the same colour netting as the old rink. Philip Doerksen will order new netting.

Holly Neudorf moves to go in camera at 7:20 p.m.

George Fehr moves to go out of camera at 8:00 p.m.

Shawn Wieler moves for the meeting to be adjourned at 8:01 p.m.

Next Meeting will be **May 11 2023 at 6:00pm**

ACTION SHEET

Following April 20, 2022 Meeting

Action:	Assigned:	Date to be Completed:	Status:
1.			
2.			
Ongoing & Annual Items			
Action:	Assigned:	Date to be Completed:	Status:
1.	Send Meeting minutes to Mackenzie County	Secretary	Monthly
2.	Annual Manager's Performance Review	Subcommittee	Annually by April 30 th
3.	Advertise or Caretakers for Outdoor Rinks	Arena Manager	Annually in September
4.	Send out meeting requests electronically to all board members.	Secretary	Monthly
5.	Review arena rates	LCRS	Annually in January
6.	Board Member Assignments	LCRS	Annually by LCRS AGM



**Board Meeting
REDI Northwest Alberta
Approved Minutes
March 15, 2023
6:00 REDI Meeting**

MEETING MINUTES

REDI Board Members Present

Lisa Wardley, Chair, Mackenzie County
Michelle Farris, Vice-Chair, Town of Rainbow Lake
Crystal McAteer, Secretary / Treasurer, Town of High Level
Boyd Langford, Town of High Level
Don Werner, Town of Rainbow Lake
Josh Knelsen, Mackenzie County
Thomas Simpson, Fort Vermilion Board of Trade
Mike Osborn, Community Futures Northwest Alberta
Larry Neufeld, La Crete Chamber of Commerce
Ryan Matthew Luengo, High Level Chamber of Commerce

REDI Board Members Absent

Justin Gaudet, Paddle Prairie Metis Settlement
Jasmine Light, Northern Lakes College

Staff & Guests

Hayley Gavin, Director of Planning & Development, Town of High Level
Byron Peters, Acting CAO – Mackenzie County
Andrew O'Rourke, REDI Manager

1. CALL TO ORDER

Chair Lisa Wardley called the meeting to order at 6:03 pm and declared quorum.

2. REVIEW & ADOPTION OF THE AGENDA

Motion:

Moved by Boyd Langford

That REDI accepts the agenda with the addition of Forest Capital of Canada under Old Business V.

Carried

3. MINUTES OF THE FEBRUARY 15, 2023, MEETING

Motion:

Moved by Michelle Farris

The Minutes of February 15, 2023, REDI Meeting be accepted as presented.

Carried

4. YEAR-TO-DATE FINANCIAL REPORT FEBRUARY 28, 2023

REDI paid Municipal Experts Inc. final invoice this month and paid Adrian Wolfe's first invoice

under the CanExport Project. REDI received the \$125k grant funding this month from GOA for next year's operations

Motion:

Moved by Boyd Langford

That the year-to-date February 28, 2023, Financial report be accepted as presented, and that the Secretary/Treasurer and Michelle Farris undertake a Peer Review with the REDI manager.

Carried

5. Managers & Chairs Report

Chairs Report

Attended the Growing the North Conference in February and had to fend off other municipal members, wondering why their REDA is not undertaking the projects that REDI is working on; thank you, Andrew, for your presentation at the GTN conference and elevating the work of REDI.

Manager Report

Attended the Growing the North Conference in February and visited the tree nursery in Fairview. Worked with Municipal Experts Inc. to get the lithium business case finished. Our site selection project is underway with a meeting with the Town of High Level. Purchased a membership with CRAA for one year. Last week undertook an interview with Luke Martens for the DSS summer position. REDI incorporation documents were March 17, 2002, which will be 20 years this Friday—negotiated with Townfolio for another three-year contract. The REDI manager will attend the La Crete Chamber AGM on Friday. Working with the other REDA managers on our presentation for the EDA conference.

Motion:

Moved by Crystal McAteer

That the Chair and Manager's verbal report be accepted as presented.

Carried

6. NEW BUSINESS

i. Community Futures Northwest Alberta Contract

Motion:

Moved by: Boyd Langford

That REDI accepts the terms of the new contract with CFNWA for another three years ending March 31, 2026, and authorizes the Chair to sign.

Carried

ii. CanExport Video Content

Small Business Marketing

To promote future opportunities and business cases, REDI would like first to highlight successful processing businesses within our region. The video series would be specific to companies that process raw natural resources into commercial products. 1. Early Dawn Flour Mill 2. Cold Press Canola Crushing Plant 3. Mackenzie Oat Processing Plant 4. Evergreen Sawmill / or Crestview Mill 5. Sunnybrook Sausages / or Prairie Packers. 5. High Level Coffee Roasters 5. Boyer Truss 6. Paddle Prairie – Water filtration 7. Sunscape Gardens.

Community Futures put forward a request in the meeting to partner on this project with additional funding of \$3,000 to create two more videos for a total project budget of \$9,000.

Motion: **Moved by: Josh Knelsen**

The REDI Manager will return to the next meeting with confirmation and agreements from the shortlisted companies that they are willing to be part of the 2023 REDI video series.

Carried

iii. City Viz / Townfolio / Local Intel

The 3-year contract with Townfolio is due to expire at the end of March 2023. The REDI manager has received presentations from both of Townfolio competitors City Viz and Local Intel. The REDI manager brought 3-year contract quotations for all three proposals for the board to decide.

Motion: **Moved by: Crystal McAteer**

That REDI purchase a three-year contract with Townfolio at \$3500 per year, agreeing to the terms and conditions provided in the quotation.

Carried

iv. GTN Conference / Fairview Tree Seedling Nursery

REDI Manager and Yuliia Marcinkoski presented at the GTN conference. The presentation was on what municipalities can do to prepare for investment attraction. REDI Manager had a conversation with Catherine Hickson at the Alberta One Project, the site location in the Gateway Industrial Park could be more conducive to geothermal, and they are looking at different locations. Rainbow Lake was suggested as an alternative location as the project has \$30m in Federal funding with a deadline looming.

The REDI Manager did a site tour of the Woodmere Nursery, which PRT purchased that month. It has a capacity of 9 million tree seedlings in 27 greenhouses. PRT also owns Beaverlodge Greenhouse, with a capacity of 18 million seedlings. Floor space is rented out to mills to grow seedlings at different densities, with a turnaround of 26 weeks per crop. PRT bought the Fairview facility to reduce the distance to the Northwest Alberta market.

v. MoveUp Magazine Article

Motion: **Moved by: Don Werner**

That REDI continues with 10 Business Case article topics, with this issue dedicated to Lithium and Rare Earth Minerals.

Carried

vi. HL Grad Committee Fundraiser

REDI will create an advertisement in the Echo Pioneer newspaper graduation supplement, congratulating the class of 2023.

7. OLD BUSINESS

i. 10 Business Cases

Motion:

Moved by: Crystal McAteer

That REDI gets 50 copies of our business cases booklet printed at Vector Printing at High Level.

Carried

Motion:

Moved by: Larry Neufeld

That the REDI board signs off on the completed ten business cases project and reports back on grant funding to Jobs, Economy, and Northern Development.

Carried

ii. Railway Advocacy Coalition (CRAA)

REDI is now a full member of CRAA, with a membership meeting next week at RMA with Minter Dreesen – Transport and Economic Corridors. The CRAA Executive has a meeting with MLA Shane Getson on March 21. CRAA will be setting up meetings in April in Ottawa.

CRAA will host a meeting in Peace River in April, with a request for each municipal member to send 2-3 delegates. There are 24 members of the coalition, with more wanting to join.

iii. Digital Service Squad

REDI has applied for an extension, as the program ends on March 31, 2023. With a request for an additional \$6,000 in funding.

Motion:

Moved by: Larry Neufeld

That REDI partners with CFNWA to hire Luke Martens as our Digital Service Squad on a part-time commitment starting on April 1, 2023, until August 31, 2023.

Carried

iv. Economic Corridors Update

Prime Example of the elected officials wanting to move at the speed of light and the bureaucrats keeping their feet solidly in the concrete. It has taken three weeks to onboard with the GOA and sign privacy agreements allowing them to release corridor recommendations. However, REDI Chair Lisa Wardley did attend two U of C - School of Public Policy seminars, 1. Similarities of northern Canada with northern Australia. 2. Workgroup between Alberta & NWT transportation champions.

v. Forest Capital of Canada

Mackenzie County and Tri-Council along with many partners feel that the Mackenzie Region is truly the Forest Capital of Canada. They wish to apply and be successful in this designation for the year 2024.

The Forest Capital of Canada Program was established in 1979; the Forest Capital of Canada program focuses on the valuable role forests play in the socio-economic and environmental health of our communities – past, present and future, while also recognizing and celebrating the rich forest heritage and commitment to sustainable forest management practices across Canada.

Motion:**Moved by: Boyd Langford**

That REDI writes a letter of support for the Mackenzie County and Tri-Councils application applying for Forest Capital of Canada designation.

Carried**8. ROUND TABLE**

Larry Neufeld: The Chamber has its awards dinner and AGM on March 17, with 280 people signing up to attend. The Spring Trade Show is coming up on April 28 & 29. This is a sold-out event. The Chamber has a new contract for employment support, with funding from the Government of Alberta.

Motion:**Moved by: Thomas Simpson**

That REDI & Community Futures partner to purchase a table at the La Crete trade show for businesses that produce products locally, this will only activate if a table becomes available.

Carried

Byron Peters: The County did apply for two separate projects through the NRED program. **1.** It is an outdoor recreation and tourism plan. **2.** Agriculture, value-added, site selection program. The Ski Hill successfully got \$220k under PrairiesCan under COVID relief.

Don Werner: Things are winding down in Rainbow Lake; two out of the three rigs have pulled out. There are rumours that Cenovus will be drilling more wells.

Hayley Gavin: New Planning and Development officer just started, and conducting interviews for the seasonal bylaw enforcement officer. Other projects include Asset Management, Annexation and Animal Control Bylaw.

Mike Osborn: With Unicorn Money from the Federal Government, Andrew got a new computer and a new chair. An error of positivity with eight phone calls with serious enquires, which is really good.

Michelle Farris: Winter Carnival starts tomorrow night, talent show, chill cook-off. Saturday is a full day of events. Pancake breakfast, free BBQ. Dan Fletcher and I heard that the Cenovus geologist stated there is still lots of oil here in Rainbow Lake. Cenovus has drilled a well 9km, which is 3km deep and 6km across. With new technology, Cenovus is confident it can extract oil into the future.

Crystal McAteer: The PrairieCan, Tourist Grant must be used by March 31st. Every child matters teepee should be on display by the end of March. High Level has submitted our Net Zero Grant to the Green Inclusive Communities to the Federal Government.

Thomas Simpson: 25-26 of March is the Fort Vermilion Winter Carnival, with traditional games: Rod sawing, nail pounding, dog sleds.

Boyd Langford: 40 years ago this weekend, the Echo Pioneer had an article about dog sled races with 12 teams from all over Canada. Building a facility cost 40% more in Northwest Alberta than building it in Southern Alberta. A facility that would cost 50 million in Edmonton would cost \$70 million here.

Ryan Luengo: Barney is unable to attend the meeting. The High Level Chamber met on February 16 with High Level Mayor and Council.

Lisa Wardley: There are three rigs operating in Zama; the County has the survey out for the summer/winter games. MFTA Winter in the Frontier publication is out now. Working through final tradeshow for MFTA. Had to cancel RMA and Dawson Creeks Trade Show.

9. ADJOURNMENT & NEXT MEETING

The next REDI meeting will take place on April 16, 2023, at 6:00 pm.

Motion:

That the REDI meeting be adjourned at 8:08 pm.

Carried

Moved by Michelle Farris

Lisa Wardley Chair

REDI Manager



**Board Meeting
REDI Northwest Alberta
Approved Minutes
April 19, 2023
6:00 REDI Meeting**

MEETING MINUTES

REDI Board Members Present

Lisa Wardley, Chair, Mackenzie County
Crystal McAteer, Secretary / Treasurer, Town of High Level
Boyd Langford, Town of High Level
Don Werner, Town of Rainbow Lake
Josh Knelsen, Mackenzie County
Mike Osborn, Community Futures Northwest Alberta
Greg McIvor, Zama Chamber Committee
Larry Neufeld, La Crete Chamber of Commerce
Ryan Matthew Luengo, High Level Chamber of Commerce

REDI Board Members Absent

Michelle Farris, Vice-Chair, Town of Rainbow Lake
Chester Omoth, Paddle Prairie Metis Settlement
Jasmine Light, Northern Lakes College
Thomas Simpson, Fort Vermilion Board of Trade

Staff & Guests

Hayley Gavin, Director of Planning & Development, Town of High Level
Byron Peters, Acting CAO – Mackenzie County
Luke Martens, REDI/ CFNWA – DSS
Nicole Nelles, RED, Northwest Region, JEND
Andrew O'Rourke, REDI Manager

1. CALL TO ORDER

Chair Lisa Wardley called the meeting to order at 6:02 pm and declared quorum.

2. REVIEW & ADOPTION OF THE AGENDA

Motion:

That REDI accepts the agenda as presented.

Carried

Moved by Josh Knelsen

3. MINUTES OF THE APRIL 20, 2022, MEETING

Motion:

The Minutes of April 20, 2022, REDI AGM Meeting be accepted as presented.

Carried

Moved by Boyd Langford

4. YEAR-END FINANCIAL REPORT MARCH 31, 2023

Motion:

Moved by Greg McIvor

That the year ending March 31, 2023, financial report be accepted as presented.

5. Managers & Chairs Report

Chairs Report

Attended the Economic Developers of Alberta Conference in April; it was a full house; did not attend the REDA presentation but had multiple follow-up conversations about REDI's ten business cases, which seems to be a hot topic. Minster Jean was there, and REDA Chairs caught up with him; he's in election mode. But our REDA funding is only for one year, with the majority coming from Minister Horner's Ministry. So REDA Chairs will meet to create a game plan to move forward with additional multi-year funding request.

Manager Report

Signed another three-year contract with REDI. The REDI manager attended the La Crete Chamber AGM on March 17. Attended the Economic Developers of Alberta Conference and spent a lot of time with the other REDA managers preparing for our presentation. There is a new Manager for the Growth REDA and CAEP, and Walter returned from retirement to manage PEP again. REDI Manager was at a meeting for the Organic Alberta northwest region conference.

Motion:

Moved by Ryan Luengo

That the Chair and Manager's verbal report be accepted as presented.

Carried

6. NEW BUSINESS

i. NRED Grant Application

REDI received \$86,000, which will be matched by our funding over the next two years. The grant includes funding for twenty business cases: two feasibility studies and the investment conference in 2024. In addition, REDI Manager will bring back where our portion of the budget is sourced.

Motion:

Moved by: Greg McIvor

REDI accepts the terms of the NRED grant contract and authorizes the Chair to sign the grant agreement.

Carried

The Town of High Level received \$99,500 from NRED for a business attraction project. Looking to hire a 0.33 position for an EDO; the project will kick off in June. Mackenzie County also received an NRED grant for a tourism outdoor recreation plan, which will develop strategies for opportunities at the county lakes and campgrounds.

ii. Railway Advocacy Coalition (CRAA)

REDI is now a full member of CRAA. Next week the executive will be meeting together. CRAA met with Rebecca Schulz, minister for Municipal Affairs; CN has been asked to meet

with CRAA in Peace River. Michelle Evans at PrairiesCan recommended some contacts in Ottawa, such as Minister Bossino. There are now 29 members in the alliance.

iii. Digital Service Squad

REDI has applied for an extension, as the program ended on March 31, 2023; REDI has requested an additional \$6,000 in funding. Luke Martens started on April 1 and will be employed part-time for five months. There are kilometres in the budget for Luke to travel throughout the region. Today Luke was in High Level talking to business owners and signed up three businesses to the program, and he will be back on May 9 to undertake the work. Luke and the REDI manager created a new paper application form so businesses could sign up upon the first meeting.

iv. Economic Corridors Update

MLA Shane Getson is operating behind the scenes. The election in May has put a halt to any corridor task force meetings. New reports from the University of Calgary, School of Public Policy, on how northern corridors connect. This includes the economic development benefits to communities along the northern corridor. The Town and County met with Northern Rockies Regional Municipality about the corridor through Rainbow Lake to Fort Nelsen. A task force announcement on the economic corridors report might be part of the election campaign. Partners and the province agreed to all the task force's recommendations and added an additional eight corridors.

v. GIC Investment 2023-2024

REDI has locked three of our GICs into a new one-year term for 4.57%. The fourth investment is a cashable GIC for \$25,000.

7. OLD BUSINESS

i. EDA – Conference

REDI Manager and two other REDAs managers prepared a presentation called the 'Superpower of Collaboration.' The presentation went very well and brought the power of REDAs into the limelight for community EDOs and councillors in attendance.

ii. Upper Hay Regional Forest – Industry Updates

With the Forest Capital of Canada application, there is the opportunity for the 2024 investment conference to have guest speakers paid for under the designation. Fredericton is the 2023 Forest Capital of Canada. Forestry is the only industry that is 100% recoverable; trapping is the original land-based industry. When you add up the log movement for each mill during the 2022-2023 logging season, there are 49,600 truckloads of logs on the road to the mills.

Board Member Josh Knelsen, and Mackenzie County, Byron Peters left the meeting @ 6:50 pm.

iii. REDA Funding Announcement – March 22, 2023

Minister Jean made the \$125,000 REDA funding announcement at RMA, and REDI Chair Wardley provided a quote for the official announcement. It is only one-year funding; after the

May provincial elections, the REDAs will start a multi-year funding campaign. Nicole Nelles informed the board that its REDA funding is in the three-year budget at \$125k.

8. ROUND TABLE

Greg McIvor: Good winter for the residents of Zama, and there will be plenty of work throughout the summer months. Paramount says they will have two rigs assisting with the abandonment program. It's mud season; there are a few new residences in Zama.

Larry Neufeld: The Spring Trade Show had a cancellation today, so there is room for a REDI / Community Futures-sponsored booth on April 28 & 29. This was a sold-out event. The Chamber has a new contract for employment support, with funding from the Government of Alberta. We are continuing to grow our membership and putting together the latest directory.

Mike Osborn: The High Level Chamber has created a management committee instead of a Chair. May 09 is the Chamber AGM. Community Futures is pretty good with many enquires. The Canadian Forestry Association is a very political organization. There is a correction for the minutes, as I did not move new business items 5—IV in the agenda. CFNWA will not be undertaking the two videos on existing businesses with REDI, as previously stated but will look at sponsoring the creation of new business opportunity videos.

Hayley Gavin: The final annexation application was sent to the County today. The Community Ketchup event is this weekend. There is a public hearing on May 8 for the Land Use Bylaw. Also, the new responsible animal ownership bylaw got its first reading. Finally, the Town has a targeted business survey with local businesses.

Ray Towes: Fort Vermilion had a Winter Carnival, which was very successful, with several people providing dog sled rides. The La Crete Airport will be renamed Jake Fehr Memorial Airport on May 22, 2023, with the opportunity for kids to get airplane rides.

Nicole Nelles: JEND just launched the newest economic development dashboard; in the fall, they will launch rural sub-regional data. The Alberta Government announced the Aboriginal Investment Fund, an ongoing intake with up to \$750k for economic development projects.

There has been an enrolment expansion at Northern Lakes College; the practical nurse program committed \$495K to expand the program by 60 seats. This is a combined total across all campus locations. GOA committed \$1m at Northwest Polytechnic for 80 seats for practical nurses—forty-eight seats for primary care paramedics through Northwest Polytechnic \$440k. The writ drops on May 1, 2023.

Crystal McAteer: High Level Flyin is a weekend in July, a wings and wheels event. The hotels have been sold in High Level to one buyer.

Don Werner: Things are winding down in Rainbow Lake; tonight, there is a volunteer appreciation night, have an ERP workshop on April 24-25. The grocery store in Rainbow Lake is talking about shutting down.

Lisa Wardley: Excited about the 48-spot PCP program. REDI might want to consider Day Care and Day Homes as one of our business cases. The N'deh has purchased Tapawingo Lodge. There is talk in Zama about writing a children's book called Billy the Bison. MFTA tradeshow in Manning, Fort Smith, Peace River, La Crete, High Level and Yellowknife. The County LUB – Zama area urban agriculture food security.

Andrew O'Rourke: The Richardson Pioneer Facility tour today was very insightful. There have been 1 million tonnes through the facility, with 400 tonnes annually. Grain can be tracked from the farmer, into the grain elevator, onto the rail cars and which ship it's loaded into in Vancouver. Andrew will send a letter thanking Richardson Pioneer Manager for the tour.

9. ADJOURNMENT & NEXT MEETING

The next REDI meeting will take place on May 17, 2023, at 6:00 pm.

Motion:

That the REDI meeting be adjourned at 7:46 pm.

Carried

Moved by Don Werner

Lisa Wardley Chair

REDI Manager

UPPER HAY FORESTS

PUBLIC ADVISORY COMMITTEE

MINUTES

Tuesday, April 18th, 2023, 5:00 pm,
Council Chambers, Town of High Level Office
Virtual Microsoft Teams Meeting at 5:30PM

PRESENT:

Aaron Doepel (LaCrete Sawmills)	Kevin Hunt (Alberta Wildfire)
Alaura Wardley (Mackenzie Frontier Tourist Association)	Lisa Wardley (Mackenzie County/NWSAR)
Amber Clarke (Northern Lights Forest Education Society)	Luke Detwiler (West Fraser)
Boyd Langford (Town of High Level)	Mark Kelland (Member of the Public)
Cameron Cardinal (Mackenzie County)	Melanie Plantinga (Public Advisory Committee Coordinator)
Danielle Paul (Tolko)	Norm Livingstone (Tolko)
Danny Paul (Trapper)	Pat Cool (West Fraser)
Erik Peterson (Silvacom)	Paul Ebert (Forestry, Parks and Tourism)
Henry Wolfe (Trapper)	Paul Hewitt (Tolko)
John Thurston (Hungry Bend Sandhills Wilderness Society / Northern Lights Forest Education Society)	Ross Hinter (Alberta Trappers Association)
Kayla Wardley (Mackenzie Frontier Tourist Association/Town of High Level Tourism)	Ryan Spooner (Silvacom)
Kelly Whiffen (Member of the Public)	Stephanie Grocholski (Forestry, Parks and Tourism)
	Tiffeny Wuerfel (West Fraser)
	Terry Batt (Alberta Trappers Association)
	Trevor Lafreniere (Tolko)
	Walter Tindall (Watt Mnt Wanderers)

VIRTUAL ATTENDEES:

Don Werner (Town of Rainbow Lake)	Jamie Natannah (N'deh Corporation)
Hayley Gavin (Landuse/Planning for Town of High Level)	Sander Duffhues (Alberta Professional Outfitters Society)

1. **WELCOME**

- a. Traditional Territory acknowledgement.
- b. Introductions

2. **CONCERNS AND RESPONSE TABLE REVIEW**

Erik Peterson shared the document. Document can be found in the Dropbox folder. No questions or discussion arising from review.

3. **PRESENTATIONS**

Forest Capital of Canada – Application by Mackenzie County – Lisa Wardley

See document – in folder

The companies are interested in having the PAC involved. There may be other ways that the companies can be involved.

If you are interested in participating contact Lisa.

Trappers Monitoring Wildlife Cameras for Science – Terry Batt

Terry shared screen shots of website. [Alberta Trappers Association | Education | Westlock](#)

There are many things which can be accessed through the site.

Trappers in the region have been involved in some research programs. Here are some links to published papers about wolverine studies which have benefited from trapper involvement:

https://www.fishwildlife.org/application/files/7715/2478/1184/Citizen_Scientists_TWP_2016.pdf

[WSB: Trappers help biologists grasp wolverine numbers - The Wildlife Society](#)

Terry shares photographs taken during the wolverine study. The photos are from trail cameras which were set up to photograph wolverines. The animals were attracted to baits set up beside the cameras. The cameras were able to photograph the animals in such a way that sex could be determined. Neck markings used to identify specific animals were photographed. Terry looked after 2 stations; 8-10 different wolverines visited his stations.

Terry speaks about the Northwest Species at Risk Program. This is a multi-year, collaborative partnership between NWSAR Committee, the Alberta Biodiversity Monitoring Institute (ABMI), and the Alberta Trappers Association (ATA).

Links to additional information: [Northwest Species at Risk Program \(albertatrappers.com\)](http://albertatrappers.com)

Trapping and Forestry working together - Ross Hinter – Alberta Trappers Association

Presentation saved online.

Do all Alberta trappers belong to the Alberta Trappers Association. No, this is not required. The association offers one year of free membership following completion of courses to encourage involvement.

The association offers classes to young people, which may include mentorship for those who are interested in trapping but do not have a mentor. They have approximately 100 youth participants each year.

4. VOIT (VALUES, OBJECTIVES, INDICATORS, AND TARGETS) INTRODUCTION – WILDLIFE

Some of the wildlife VOITs are mandatory in the planning standard. The companies added VOITs for a couple of species in the previous plan, moose and bison were added.

The objective of the VOIT is to maintain a balance of different habitats suitable for different wildlife.

After logging how long does it take for animals to return to an area? Because different animals like different kinds of habitat it is difficult to say. Comment – trapper logbooks may help to determine this; trapper observations and knowledge are good tools. Many tracks may mean plentiful wildlife. Or at times it may mean that an animal is searching for food and shelter which they cannot find, making survival less likely. Trappers know wildlife habits and can help assess what is happening.

There is a lot of talk about habitat. Are there studies of animals to confirm their return? Just because the habitat is suitable according to computer models does not mean that animals have returned. The indicator of achievement is based on computer models estimating how many animals the landscape can support.

ABMI (Alberta Biodiversity Monitoring Institute) follows up and monitors wildlife populations. The information is used to inform and improve models. It is a feedback loop with research improving the models. Trappers in this area are doing data collection (as per Terry's

presentation), who collects data elsewhere? Summer students and researchers meet with stakeholders. Trappers and indigenous communities supply a great deal of information.

Are areas checked before harvest to see what wildlife is in an area? The foresters in the bush who check areas for watercourses also note some of the wildlife in an area. Dens and nesting areas may be avoided during operations. The companies have “stop work procedures” during harvest. If an animal or den is located in a cutblock work ceases and steps are taken to protect the animal.

Guest comment that the Bend and Break program is better for wildlife than herbicide. Bend and break crews can avoid nests and animal dens which may not be avoided when areas are sprayed. Spray may also kill the plants that animals need to survive.

The companies have not used herbicide in the cutblocks since 2018. Public opinion was against the use of herbicide, so they are exploring other methods of aiding reforestation.

5. GENERAL DEVELOPMENT PLAN – PAUL HEWIT

Overview of map for harvesting operations for the next 5 years. More maps are available if someone wants to take a closer look. Reminder that these are plans which may change due to factors which cannot be planned for. For example, when the Chuckegg fire occurred in 2019 the harvest plans changed so that the companies could salvage the burned areas before the timber degraded too much.

The companies will host an open house this spring. The PAC will be invited. The company's welcome questions and comments.

6. ROUND TABLE DISCUSSION

Is anyone aware of programs tracking wolf activity in area? A local trapper trapped a collared wolf. When he spoke to fish and wildlife in Peace River they did not know where the collar may have come from. Stephanie G will follow up and report back to the PAC.

Member of the Public came to John Thurston with questions about harvesting east of High Level (Fitlers road). The trees taken seemed to be very small. The companies think that it was trees harvested from private land. Very small trees may have been taken to remove from site. How large to trees need to be to be sawed into lumber. Min – 15cm on bottom(butt)/ 11cm on top.

7. NEXT MEETING – May 16th, 2023

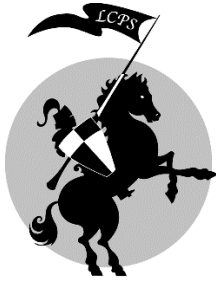
TOLKO INDUSTRIES LTD.
CRESTVIEW SAWMILLS LTD.
POWERWOOD CORP.

LA CRETE SAWMILLS LTD.
EVERGREEN LUMBER INC.
N'DEH LIMITED PARTNERSHIP

WEST FRASER TIMBER CO. LTD.
MERCER PEACE RIVER PULP LTD.
NETASKINAN DEVELOPMENT LTD.

INFORMATION SENT:

Aaron Deslauriers (Mercer)	Ira Auger (Alberta Treaty 8 Trappers Association)
Andrew O'Rourke (REDI)	Johnson Alook (ShagoAskee)
Bernie Doerksen (LaCrete Polar Cats)	Jon Goertzen (Crestview/ Evergreen/Powerwood)
Bernie Meneen (Tallcree First Nation)	Jordan Maskell (Echo Pioneer)
Brent Holick (LaCrete Polar Cats)	Justin Gaudet (Paddle Prairie Metis Settlement)
Carol Ridsdale (Alberta Metis Association)	Larry Neufeld (La Crete & Area Chamber of Commerce)
Claude Duval (Watt Mnt Wanderers)	Lori Christian (Paddle Prairie Metis Settlement)
Crystal McAteer (Town of High Level)	Lornie Tallcree (ShagoAskee)
Dan Fletcher (Town of Rainbow Lake)	Mike Cardinal (Tallcree First Nation)
Dan Williams (Legislative Assembly of Alberta)	Nortrak
Deb Hellwig (ShagoAskee)	Peerless Trout First Nation
Dustin Thacker (Beaver First Nation)	Paul Smith (Town of Rainbow Lake)
Ften	Robert Mills (Member of the Public)
Floyd Auger (Alberta Treaty 8 Trappers Association)	Sugu Thurasamy (ShagoAskee)
Fred Didzena (Dene Tha)	Summit Reforestation
Gale Hayday (Northern Lights Forest Education Society/Hungry Bend Sandhills Wilderness Society)	Tammy Beulieu (Alberta Treaty 8 Trappers Association)
Geoffrey Buekert (Watt Mountain Wanderers)	Tanja Schramm (ShagoAskee)
Harvey Ahnassay (Member of the Public)	Timberbound Construction
Harvey Sewpagaham (LRRCN)	Treetech Construction
High Level Chamber of Commerce	



LA CRETE PUBLIC SCHOOL

La Crete Public School

Box 1720 (10001-99th Ave)
La Crète, Alberta
T0H 2H0
Phone: 780-928-3913
Website: <https://lcps.fvsd.ab.ca/>

Principal: Mr. Gregg McNeil
Assistant Principal: Mrs. Rachel Dika
Trustee: Mr. Tim Driedger
Trustee: Mr. Benjamin Friesen

Invitation to La Crete Community Graduation Ceremony

MacKenzie County
4511-46 Avenue,
Box 640
Fort Vermilion, AB
T0H 1N0

May 8, 2023

Dear Mackenzie County Council,

It is our pleasure to formally invite a representative of Mackenzie County to attend the La Crete Community Graduation ceremonies on June 10, 2023 at 2:00pm at the Raymond Knelson Arena. Our graduating class would be honoured to have a representative join us to celebrate their accomplishments and mark their transition from high school to the next chapter of their lives.

We kindly request that you RSVP by June 2, 2023 to confirm your attendance. If you require any further information or assistance, please do not hesitate to contact Mr. Gregg McNeil at 780 928 3913 or greggm@fvsd.ab.ca

Thank you for your consideration, and we hope to see you at the graduation ceremony.

Sincerely,

Mrs. Kim Brown
Principal, Pathways

Mr. Gregg McNeil
Principal, La Crete Public School